

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**March 15, 2010**

The Haven Town Board met at the Haven Town Hall on Monday, March 15, 2010. The meeting was called to order at 7:00 p.m. by Chairman Eric Meyer. Members present: Eric Meyer, Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers.

**OATH OF OFFICE**

Mark Knowles and Jeff Schlingmann were elected to be the Supervisors on the Haven Township Board after the March 9, 2010 election. They were sworn in.

Supervisor Jeff Schlingmann made a motion to have Supervisor Eric Meyer as Chairperson. Supervisor Randy Linn seconded the motion. The motion carried.

**APPROVAL OF AGENDA**

Supervisor Jeff Schlingmann made a motion to add under Old Business MS4 Report, CapX2020, Round Lake Hearing Date and Road Tour and under New Business add Soil & Water and Sheriff Joel Brott then he made the motion to approve the agenda. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**SUPERVISOR ASSIGNMENTS**

	<b>Made Motion</b>
Chairperson:	Eric Meyer 1 <sup>st</sup> - Schlingmann 2 <sup>nd</sup> - Linn
Vice Chairperson:	Jeff Schlingmann 1 <sup>st</sup> - Meyer 2 <sup>nd</sup> - Knowles
Road & Bridge:	Mark Knowles/ Eric Meyer 1 <sup>st</sup> -Sims-Kosloski 2 <sup>nd</sup> - Linn
North Star Corridor:	Mark Knowles / Lewis Stark 1 <sup>st</sup> - Schlingmann 2 <sup>nd</sup> -Sims-Kosloski
Sherburne County Township Association:	Kathi Sims-Kosloski / Jeff Schlingmann 1 <sup>st</sup> -Meyer 2 <sup>nd</sup> - Knowles
St. Cloud Area Planning Organization:	Jeff Schlingmann/Randy Linn/Penny Weihrauch 1 <sup>st</sup> - Knowles 2 <sup>nd</sup> -Schlingmann
Parks Commission:	Jeff Schlingmann 1 <sup>st</sup> - Knowles 2 <sup>nd</sup> - Sims-Kosloski
Sherburne County Soil & Water:	Mark Knowles 1 <sup>st</sup> -Sims-Kosloski 2 <sup>nd</sup> -Schlingmann
Wild & Scenic River:	Jeff Schlingmann / Jane Korte 1 <sup>st</sup> -Meyer 2 <sup>nd</sup> - Knowles
Airport Advisory Board:	Dave Johnson / Eric Meyer 1 <sup>st</sup> - Schlingmann 2 <sup>nd</sup> -Knowles
Sauk Rapids Fire Department Meetings:	Kathi Sims-Kosloski / Randy Linn 1 <sup>st</sup> - Knowles 2 <sup>nd</sup> - Schlingmann
Audit & Accounting:	Randy Linn / Mike Zniewski 1 <sup>st</sup> - Knowles 2 <sup>nd</sup> - Sims-Kosloski
Citizen Representative Group Planning:	Jeff Schlingmann / Joe Braun 1 <sup>st</sup> - Knowles 2 <sup>nd</sup> - Sims-Kosloski

The motions have been made to accept the Supervisor Assignments as stated above. The motions carried.

**READING OF THE MINUTES**

Supervisor Jeff Schlingmann made a motion to approve the minutes with correcting the dates of the Budget Report to state 2010/Levy 2011. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sheriff Joel Brott gave the yearly report for 2009. There were a total of 843 incidents for the total year. The annual report will be given out to the Township in a couple of months. Sheriff Joel Brott also talked about the Tri-County Regional Crime Lab. He also talked with the Board about the Air Show coming in June to the St. Cloud Airport.

**BILLS OUTSTANDING**

Mike Zniewski	\$ 620.00
Mike Zniewski	\$ 373.20
Mark Knowles	\$ 1,400.00
Mark Knowles	\$ 108.50
David Meyers	\$ 375.00
David Meyers	\$ 15.00
William Meyers	\$ 195.00
David Johnson	\$ 75.00
Rose Martinson	\$ 230.00
Jean Paulson	\$ 230.00
Kern, DeWenter, Viere, LTD	\$ 5,000.00
B & G Excavating	\$ 714.13
Rinke Noonan Attorneys at Law	\$ 4,386.80
Sherburne Cty Historical Society	\$ 500.00
Sherburne Cty Becker Citizen	\$ 405.87
City of Clearwater	\$ 1,200.00
Connexus Energy	\$ 124.33
XCEL Energy	\$ 130.26
PERA	\$ 240.10
U.S. Postal Service	\$ 792.00

Supervisor Jeff Schlingmann made a motion to add to the bills \$792.00 for postage stamps then accept and approve the amended bills. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**OLD BUSINESS**

Bazley, LLC (formerly Vesterra, LLC) – No new update.

No Mow Ditch Policy – No new update.

54<sup>th</sup> Street Bridge – No new update.

Elk River Estates 10<sup>th</sup> Street Reconstruction – Supervisor Kathi Sims-Kosloski will try to get in contact with Michel’s Communication once more. If they do not respond to her then the board gave her permission to have David Meyers contact them.

Fire Petition - No new update.

Town Hall Expansion - No new update.

NorthStar Corridor – No new update.

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12<sup>th</sup> Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) No new update.

Railroad Crossing Discussion 52<sup>nd</sup> Street – Haven Township is in discussion with BNSF Railroad to reconfigure some crossings in Haven Township. David Meyers is working on the road order for this road.

Round Lake – No Wake – There will be a Public Hearing for the Slow-No Wake Ordinance for Round Lake on April 8, 2010 at the Haven Township Hall at 6:30 p.m.

32<sup>nd</sup> Street – Supervisor Mark Knowles talked with Brian Benson from Sherburne County and the County will discuss options for this road.

55<sup>th</sup> Avenue / 65<sup>th</sup> Street – The upgrading on the dirt roads 55<sup>th</sup> Avenue and 65<sup>th</sup> Street will be done in the spring.

Regulating town road right-of-ways / Installation of utilities Ordinances - David Meyers will have this for the next meeting.

MS4 Permit – The Board discussed the 2009 Annual Report for Haven Township MS4 Permit. This is an ongoing process to set pollutant limits for drainage into the Elk River, which will likely affect the Township. After the board discussed this issue they feel it is necessary to give an engineer the authority to evaluate and sign off and do our MS4 Permit every year for the Township. Haven Township must submit an annual report to the MPCA by June 30, 2010, detailing the Township’s activities during 2009 under its Municipal Separate Storm Sewer System (MS4) permit. Supervisor Mark Knowles made a motion to have Supervisor Jeff Schlingmann work with David Meyers to find the best engineer to work on getting the MS4 permit filled out and complete this every year for Haven Township. The amount must not exceed \$5,000.00. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Supervisor Jeff Schlingmann did enter into a contract with Bogart, Peterson to do this mapping of our Township. It is being worked on. On Saturday, April 24, 2010 at 11 a.m. there will be a Public Meeting at the Haven Township Hall for the Haven Township Storm Water Permit.

High Voltage Resolution – David Meyers explained to the board that Haven Township has been informed that a Haven Township location is being proposed for an Xcel Energy power line as part of the CapX2020 project. There is going to be a Public Hearing. After discussion with the board on this issue Supervisor Mark Knowles made a motion to adopt the Resolution number 2010-02. Supervisor Jeff Schlingmann seconded the motion. The motion carried. Then Supervisor Kathi Sims-Kosloski made a motion to have Rinke Noonan represent Haven Township and follow the guidelines at the Public Hearing dates. The fee shall not exceed \$3,000.00. Supervisor Randy Linn seconded the motion. The motion carried. Chairman Eric Meyer and Supervisor Jeff Schlingmann will also attend the public hearings. Tim Sime from Rinke Noonan reported and explained to the Board the results of the Public Hearings. After discussion the Board directed Tim Sime to submit a follow-up document to the Judge to restate the Township's objections and provide additional comment on the impact that proposed Route D would have on the residents of Haven Township.

### **UPDATED ITEMS**

APO – No new update.

Zoning – The next scheduled Sherburne County Public Hearing will be on March 18, 2010. Nancy Riddle sent out a letter talking about the Enforcement of Violations of Sherburne County Ordinances. The Board discussed Hwy 10 (Reed's & Bristow's) and a trailer house that needs to be moved out on County Road 8.

Airport Update – There will be an Air Show this Year at the St. Cloud Airport. There is an Informational Meeting at the St. Cloud Regional Airline Terminal Building on Wednesday, March 31, 2010 at 6 p.m. It will discuss details of the Air Show.

Roads – The Annual Road Tour is set for Saturday, April 24, 2010. Chairman Eric Meyer, Supervisor Mark Knowles and Jeff Rhodes will be taking the tour this year. The bid for 60<sup>th</sup> Avenue in Elk River Estates is being worked on. Supervisor Mark Knowles talked about sign reflectivity. Clerk Mike Zniwski will get a history of the signs that were purchased in the past years from our supplier for Supervisor Mark Knowles. Supervisor Mark Knowles will get another map of our roads from Jon Bogart so that there will be a current copy at the Township Hall. There is a yield sign that needs to be replaced on 27<sup>th</sup> Street. That is a St. Cloud City sign. Supervisor Mark Knowles will call the City to let them know.

### **NEW BUSINESS**

Soil & Water Conservation District – DeAnna Doran the District Manager for the Sherburne County SWCD spoke to the Board about the services they offer. She left information for the board and residents about tree order forms, conservation issues survey, native plant sale and the next water testing for nitrates. She also told the board that they have a meeting once a month on the 1<sup>st</sup> Monday at 9 a.m. The Board asked her if they could get an agenda from her one week prior to the meeting. She said she would look into that.

Alan & Jolene Peters – Alan Peters was back to talk with the Board about his Interim Use Permit for a Home Business in an Accessory Building. The current IUP expires on May 1, 2010 and they would like to reapply for the permit. The Board discussed this issue. Then there was public comment. An e-mail letter was sent from Dave & Diane McClure for supporting the Peter's. Wayne Baumhofer made the comment that he thinks the Township has influence on what the County does and he wishes that the business would have to move. They have had enough time to find another location. The Township should be consistent with all the businesses in the Township. Roger Plombon made the comment that it is ironic how someone who works for someone else can leave all kinds of trucks, marked commercial vehicles, backhoes, skid loaders in the driveway and yard but if you own the company, you can't have any. After more discussion on this issue Super Mark Knowles made a motion to deny the request of the Peters Interim Use Permit. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. David Meyers will send a follow-up letter to the county with the Findings of Fact and a recommendation for denial of this Interim Use Permit.

### **BUSINESS FROM THE FLOOR**

Gloria Plombon asked the Board if there were certain times that people could burn in the Township. Yes, there are. Some information will be put in the upcoming newsletter on that.

Alvin Ayers talked with the Board about the West Sherwood Shores property he owns. There has been some changing of the ditch property. Chairman Eric Meyer and Supervisor Mark Knowles will look into this issue.

### **BUSINESS FROM THE SUPERVISORS**

St. Cloud Annexation Meeting - The Board Members had a Special Workshop Meeting to discuss Planning, Zoning and Annexation Matters. The work session was held on Tuesday, February 9, 2010 and a power point presentation was presented. Each of the Board members were to come to the next regular board meeting with an opinion of which way they would like to see the Board proceed. After hearing all of the board members options of what they would like to see happen, Supervisor Kathi Sims-Kosloski made a motion to have Chairman Eric Meyer present these guidelines to the City of St. Cloud: A twenty year agreement, memorandum for agricultural district and look at the old template as framework. Supervisor Randy Linn seconded the motion. The motion carried. Supervisor Kathi Sims-Kosloski made the comment that she would like to have MAT Agency look at our Annexation Agreement when it is done. David Meyers put two full Zoning Books on the counter at the Township Hall if anyone wants to read them.

The Local Board of Equalization for Haven Township will be held on Monday, April 12, 2010 from 1:00 p.m. – 4:00 p.m. at the Haven Township Hall.

Sherburne County has been working with FEMA and the MN DNR to update and digitalize our Flood Insurance Rate Maps. A public meeting has been scheduled for the citizens to see where on the maps their property is located. The meeting will be held at

the Sherburne County History Center in Becker on April 6, 2010 from 4:30 – 7:00 p.m. Supervisor Jeff Schlingmann will attend this meeting.

Supervisor Jeff Schlingmann made a motion to set the Rates of Compensation:

Supervisors	\$75.00 per meeting / \$20.00 per hour
Clerk/Treasurer	\$75.00 per meeting / \$20.00 per hour
Deputy Clerk	\$75.00 per meeting / \$20.00 per hour
Election Judges	\$20.00 per hour
Hall Maintenance Employees	\$15.00 per hour
Miscellaneous Temp Employees	\$15.00 per hour
Mileage per IRS 2010	.50/mile

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Jeff Schlingmann made a motion to approve the set regular meeting dates that were passed out on a list to the Supervisors. Supervisor Mark Knowles seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to set the gopher bounty for 2010 at \$1.50 per pair of front gopher feet. Supervisor Jeff Schlingmann seconded the motion. The motion carried.

Supervisor Jeff Schlingmann made a motion to sign the Sauk Rapids Fire Department Contract. Supervisor Mark Knowles seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to Designate Official Depositories for the Township Funds for the year 2010 as Wells Fargo Bank Minnesota NA Checking and Sherburne State Bank, Becker, MN and Plaza Park Bank, Waite Park, MN. Supervisor Jeff Schlingmann seconded the motion. The motion carried.

Supervisor Jeff Schlingmann made a motion to approve Electronic Funds Transfer for Payroll Taxes to the IRS from Checking Account, PERA Accounting and Bill Pay at Sherburne State Bank ACH. Supervisor Mark Knowles seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to designate Official Publication Paper for Legal's the Citizen Paper of Becker, MN and three posting locations at the Town Hall / County Road 3 & 65<sup>th</sup> Avenue / County Road 8 & 42<sup>nd</sup> Street. Supervisor Jeff Schlingmann seconded the motion. The motion carried.

Clean-up Day is set for Saturday, May 8, 2010 at the Haven Township Hall.

The Board talked about "The Partnership". There will be a special meeting concerning developing and implementing a regional Comprehensive Economic Development Strategy for the counties of Benton, Sherburne, Stearns and Wright. It will be held on April 20, 2010 from 6-8 p.m. at the St. Cloud Public Library. Supervisor Jeff Schlingmann will attend this meeting.

**COMMUNICATIONS**

Sherburne County Sheriff – Preserving the Peace  
Sherburne County Planning Advisory Commission  
Sherburne County Nitrate Testing

**ADJOURN**

It was moved by Supervisor Mark Knowles, seconded by Supervisor Kathi Sims-Kosloski to adjourn the meeting. The motion carried, and the meeting was adjourned at 9:41 p.m.

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Chairman

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Clerk/Treasurer