

MINUTES OF THE HAVEN TOWN BOARD MEETING
November 15, 2010

SPECIAL WORKSHOP MEETING

The Haven Board met at the Haven Township Hall on Monday, November 15, 2010. The special workshop meeting was called to order at 6:00 p.m. by Chairman Eric Meyer. Members present Chairman Eric Meyer, Supervisor Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers. Dick Martinson, Penny Weihrauch and Curt Thering were also present.

The Board of Supervisors and the Planning Board worked on the nine sections of the Zoning Ordinance. They went through the changes that needed to be made between the drafts to finalize them. They also went through the final changes on the Subdivision Ordinance. They confirmed the final changes for Draft 5 of the Zoning Ordinance and Draft 4 of the Subdivision Ordinance. The Board Members also talked about adopting a fee schedule. The Special Workshop Meeting was adjourned at 7:02 p.m.

REGULAR MONTHLY MEETING

The Haven Town Board met at the Haven Town Hall on Monday, November 15, 2010. The meeting was called to order at 7:03 p.m. by Chairman Eric Meyer. Members present: Eric Meyer, Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Jeff Schlingmann made a motion to add to the agenda; A Permit of Right-of-Way for 31st Avenue, MPCA Storm Water Permit, New Fire Truck Showing, add a bill for Supervisor Kathi Sims-Kosloski for \$130.00 and remove a bill for MPCA for \$400.00, and then approve the agenda. Supervisor Mark Knowles seconded the motion. The motion carried.

READING OF THE MINUTES

Supervisor Jeff Schlingmann made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

BUILDING PERMITS

There were no building permits.

SHERBURNE COUNTY SHERIFF REPORT

The Sheriff gave the October monthly report. There were 47 incidents.

BILLS OUTSTANDING

Mike Zniewski	\$ 715.00
Mike Zniewski	\$ 115.70
Jeff Schlingmann	\$ 1,355.00
Jeff Schlingmann	\$ 378.74

Kathi Sims-Kosloski	\$ 2,190.00
Kathi Sims-Kosloski	\$ 452.82
Kathi Sims-Kosloski	\$ 130.00
Randy Linn	\$ 1,795.00
Randy Linn	\$ 126.36
Tammy Schefers	\$ 450.00
Tammy Schefers	\$ 73.50
Lewis Stark	\$ 45.00
Leon Weis	\$ 27.00
Pat Engen	\$ 140.00
Rose Martinson	\$ 320.00
Virginia Mezera	\$ 140.00
Jean Paulson	\$ 160.00
Gloria Plombon	\$ 75.00
Diane Reed	\$ 160.00
Mary Jo Rowan	\$ 500.00
Melissa Ryan	\$ 160.00
Lynn Schneider	\$ 140.00
Joan Sohlstrom	\$ 140.00
Penny Weihrauch	\$ 1,395.00
Penny Weihrauch	\$ 140.40
Richard Martinson	\$ 320.00
Jeff Rhodes	\$ 16,818.48
Knife River/MDU Resources	\$ 50,938.46
Rinke Noonan Attorneys at Law	\$ 4,381.10
Sherburne County Citizen	\$ 55.88
Robert Klover	\$ 116.93
B & G Excavating	\$ 5,600.00
Connexus Energy	\$ 130.29
City of Sauk Rapids	\$ 280.00
Erickson Electric Company, Inc.	\$ 1,110.00
MN Association of Townships Agency	\$ 365.00
PERA	\$ 626.95

Supervisor Jeff Schlingmann made a motion to accept and approve the bills. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried

OLD BUSINESS

Town Hall Expansion - No new update.

NorthStar Corridor – No new update.

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12th Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) No new update.

Railroad Crossing Discussion 52nd Street – Haven Township is in discussion with BNSF Railroad to reconfigure some crossings in Haven Township. The Board members discussed an e-mail letter sent from Rick VanWagner (MN/DOT). MN/DOT/BNSF would like to discuss closure of 52nd Street SE. The Board will have the clerk mail out a letter to the residents who live on 52nd Street SE and 32nd Street SE and invite them to come to the December Meeting to talk about the road options again.

Regulating town road right-of-ways / Installation of utilities Ordinances – The Board Members will look over and discuss this issue next meeting.

Current Financial Targets – The Board discussed options for the Township Funding. Supervisor Randy Linn and Clerk Mike Zniwski will look into this and bring back more options for the next meeting.

Approve Planning & Zoning Interim Ordinance – The Planning Committee worked together to review the County Zoning Rules and Regulations. The Committee went over the final Drafts of the Interim Zoning Ordinance of Haven Township for Tract 1 & Tract 2 and the Interim Subdivision Ordinance of Haven Township for Tract 1 & Tract 2. Supervisor Kathi Sims-Kosloski will make up a flow chart of the eight steps for applying for IUP's, rezoning, variances and amendments. The Board also talked about establishing a Board of Adjustments, a Planning Commission and a fee schedule for Tract 1 & Tract 2. Penny Weihrauch and Dick Martinson stated that to the best of their ability the committee did well with the corrections, spelling and grammar on the ordinances.

After discussion on these issues Supervisor Kathi Sims-Kosloski then made a motion to adopt and pass the Haven Township Fee Schedule as handed out to the Board Members. This is for Tract 1 & Tract 2. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Randy Linn made a motion to adopt and approve as modified the Interim Subdivision Ordinance of Haven Township for Tract 1 & Tract 2. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried unanimously.

Supervisor Jeff Schlingmann made a motion to adopt and approve as modified the Interim Zoning Ordinance of Haven Township for Tract 1 & Tract 2. Supervisor Randy Linn seconded the motion. The motion carried unanimously.

Supervisor Mark Knowles made a motion to submit the Summary of the Ordinance for the paper. Supervisor Jeff Schlingmann seconded the motion. The motion carried unanimously.

The Board Members then discussed appointing a Zoning Administrator for Tract 1 & Tract 2. After discussion on this issue Supervisor Kathi Sims-Kosloski made a motion to appoint Supervisor Jeff Schlingmann as the Zoning Administrator for Tract 1 & Tract 2 in Haven Township. Chairman Eric Meyer seconded the motion. The motion carried.

UPDATED ITEMS

APO –None

Zoning – None

Airport Update – None

Roads – Supervisor Mark Knowles stated that 54th Street is completed. Tree trimming still needs to be done in Elk River Estates. He also talked about snow plowing. Supervisor Mark Knowles got several bids. Clint's Excavating got the bid this year for the Snow Plow season.

NEW BUSINESS

Chemical Dumping Report – Supervisor Mark Knowles talked about an incident on 32nd Street SE. It was an illegal chemical discharge that was spread on the road. The date of the event was on October 31, 2010. Supervisor Mark Knowles gave the Board a letter that stated what had happened from Walt Haas (MPCA), State Program Administrator Principal VIC and Emergency Response Section Remediation Division. The letter also went to Dave Lucas, Sherburne County Solid Waste Officer, Elk River. There is also a report filed by the Sherburne County Sheriff's Office and Clerk Mike Zniwski told the Township Insurance Company. Walt Haas recommended the area be raked or dragged. Supervisor Mark Knowles did this with his own equipment. There is nothing else the Township can do at this point.

MN Pollution Control Agency – Sent a letter to the Township that they need to pay an annual MS4 permit fee of \$400.00. The Board filled out the permit and Supervisor Jeff Schlingmann completed filling out a 67 page survey for them and now they are charging the Township to do this. The Board decided not to pay the fee they are requesting and file the letter in a folder for now. The Board will keep this on the agenda under old business.

Alvin Ayers – Discussed with the Board a road he has been working on. The road is next to 31st Avenue. The Board asked Alvin Ayers if he filled out the right-a-way permit for this. Alvin Ayers stated he doesn't feel he needs a permit to do work on his own property. Tim Frakes is a resident on 31st Avenue SE asked the Board how he can do this with no permit. He has also cut down trees. David Meyers stated that this is private property, so the Township can't do much about it. The Board members recommended to the homeowners to contact their own lawyers to see what steps they could take. A member of the construction company was at the meeting. He was told by the board members to stop all construction until Alvin Ayers fills out and gives them the right-of-way application permit. The permit is free; he just needs to have it completed.

BUSINESS FROM THE FLOOR

None

BUSINESS FROM THE SUPERVISORS

Supervisor Kathi Sims-Kosloski talked about inviting the Sauk Rapids Fire Department to show the Township the new truck that was purchased. The Truck will be on display at the Township Hall at the monthly December 20, 2010 meeting. It will be shown from 6:00 p.m. – 7:00 p.m. before the meeting. She also stated that the restoration is being started at the Busse pit. She will contact the City of St. Cloud to see the restoration plans.

COMMUNICATIONS

Sherburne County Auditor/Treasurer 2010 General Election and Public Accuracy Testing
Sherburne County Auditor/Treasurer Displaying Political or Campaign Material in the Polling Place

Sherburne County Post Election Review Selections for November 16, 2010

MN Association of Townships Annual Conference and Business Meeting

Laura Light – Snow Fences

Braun Intertec

ADJOURN

It was moved by Supervisor Mark Knowles seconded by Supervisor Kathi Sims-Kosloski to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:40 p.m.

Chairman

Clerk/Treasurer