

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**August 15, 2011**

The Haven Town Board met at the Haven Town Hall on Monday, August 15, 2011. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Pesch, Mike Zniewski, David Meyers and Tammy Schefers.

**APPROVAL OF AGENDA**

Supervisor Mark Knowles made a motion approve the agenda. Supervisor Mike Pesch seconded the motion. The motion carried.

**READING OF THE MINUTES**

Supervisor Mark Knowles made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**BUILDING PERMITS**

There were seven building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sherburne County Sheriff gave the July monthly report. There were 50 incidents.

**BILLS OUTSTANDING**

Mike Zniewski	\$ 610.00
Mike Zniewski	\$ 63.85
Jeff Schlingmann	\$ 520.00
Jeff Schlingmann	\$ 52.07
Kathi Sims-Kosloski	\$ 1,175.00
Kathi Sims-Kosloski	\$ 230.82
David Meyers	\$ 300.00
William Meyers	\$ 210.00
Dave Schlichting	\$ 50.00
Rinke Noonan Attorneys at Law	\$ 679.30
Rinke Noonan Attorneys at Law	\$ 166.00
Rinke Noonan Attorneys at Law	\$ 454.20
Rinke Noonan Attorneys at Law	\$ 946.20
Rinke Noonan Attorneys at Law	\$ 572.40
Rinke Noonan Attorneys at Law	\$ 94.50
Jeff Rhodes	\$ 777.50
Central Appliance Recyclers	\$ 35.20
U.S. Postal Service	\$ 176.00
Frontier	\$ 310.00
PERA (Deposit)	\$ 251.86

Supervisor Mark Knowles made a motion to accept and approve the bills. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

## **OLD BUSINESS**

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12<sup>th</sup> Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) No new update.

Railroad Crossing Discussion 52<sup>nd</sup> Street – Haven Township is in discussion with BNSF Railroad to reconfigure some crossings in Haven Township. The Board members had a meeting with Rick VanWagner (MN/DOT). They discussed the railroad crossing options. The Board needs to have a plan of what they wish to do by October, 2011. Supervisor Mark Knowles will again talk with the neighbors on 52<sup>nd</sup> Street about closing this intersection. The board will send out a mailing to the property owners on 52<sup>nd</sup> Street and 32<sup>nd</sup> Street to invite them to the September meeting to discuss the options. MNDOT will be at the Township September Meeting to answer questions. The Board will then find out the traffic counts on those roads also.

Regulating town road right-of-ways / Installation of utilities Ordinances – The board will put it on the next agenda.

Change Election to November – No new update.

King's Express, Inc. – The Board discussed the Kings Express Development Agreement. After discussion on this issue Supervisor Kathi Sims-Kosloski made a motion to adopt and approve the Developer Agreement with the revised change in section 15.2. Supervisor Mark Knowles seconded the motion. The motion carried. The Board will get the revision to Kings Express. No new update.

Screen & Projector Bid – Supervisor Jeff Schlingmann talked about a bid he had received from a company for the pull down screen and wireless projector for the Township Hall. This will help with presentations given at the township hall and the residents can see what the board is referring to on any subject. After more discussion on this subject Supervisor Mark Knowles made a motion to have Chairman Jeff Schlingmann not exceed the amount of \$2,000.00 to complete this project. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. For the record, Supervisor Randy Linn e-mailed this to the board: I will miss the proposals, but see the need for this. I would like us to spend less than \$900.00 on this if possible. Chairman Jeff Schlingmann is still looking into other options and he will report back next month.

Assessment Policy – David Meyers talked to the Board Members about a Haven Township Assessment Policy. The purpose is to assess part of the cost of major construction or re-construction projects to persons and property that gain the most benefit. After discussion on this issue Supervisor Randy Linn made a motion to proceed with the starting of the preparation and put together a draft ordinance using the resources of MAT and use definitions with certain terminology. Supervisor Mike Pesch seconded the motion. The motion carried. David Meyers presented the Board with a rough draft of the Proposed Haven Township Road Improvement Assessment Policy. The Board

discussed that this is a starting point and they should also check what other Townships are doing. The board discussed the Draft Public Improvement Assessment Policy to get it ready for the Public Hearing that will be coming up. There were many questions from the residents that were at the meeting. The Board told the residents that this is in a discussion point only and that they can comment at the Public Hearing. Supervisor Mike Pesch made a motion to set a Public Hearing date for September 19, 2011. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Clerk Mike Zniewski will post this.

Comprehensive Plan (Draft) – Chairman Jeff Schlingmann handed out a Draft of the Haven Township, Sherburne County Minnesota Comprehensive Plan: 2011-2025 to the Board Members to look at. This comprehensive plan fulfills a portion of the Township's obligation to the City of St. Cloud to preserve and safeguard that part of Haven Township covered by the Orderly Annexation Agreement adopted on October 18, 2010 from premature development. The Plan will serve as the guide for the Township Board to enact appropriate land use controls to limit development in Tracts 1 & 2. The intent is to continue to protect farm land and sensitive environmental area, and existing commercial and industrial uses from scattered residential and non-residential development. Chairman Jeff Schlingmann handed out a map to the Board Members. He also told the Board that at the last Haven Township Planning Commission Board meeting Supervisor Mike Pesch became the Chairperson for the Haven Township Planning Commission Board. There will be a Planning Commission Meeting on August 29, 2011 at 6:00 p.m. at the Haven Township Hall for Public Comment regarding the IUP for the Canine Agility Club of Central MN for the property at 3388 County Road 8 SE. The Haven Township Board will then have a special meeting on August 29, 2011 at 7:00 p.m. to discuss other business. Clerk Mike Zniewski will post these two meetings with the details.

Zoning Ordinance & Subdivision Ordinance – The Board also discussed these. They will set up a work session sometime in the future to discuss more on these also.

Lietha's Riverside Acres – Darrin & Melissa Huebert talked with the Board about requesting a simple plat of three lots. They want to split the land that was gifted to them now so they can eventually give a piece of it to each daughter. The Board discussed this piece of property. It is next to the closed bridge. This road that they will be on is 54<sup>th</sup> Street SE, a gravel minimum maintenance road of the Townships. The Board Members reviewed the Sherburne County Subdivision Ordinance General Regulations. Chairman Jeff Schlingmann asked if there was public comment.

\* Gary Kiffmeyer said he had no objections to them, but why does there have to be a cul-de-sac? Some compensation from the Township should be put in there; after all it is a Township road.

\* Ted Leonard made the comment that he doesn't care if it is paved or a gravel road. He wants to know why the bridge has to be closed. He stated that way back when his father-in-law was on the Township Board they then had issues of closing the bridge so no traffic could drive through it.

\* Leon Bronder owns 30 Acres on 54<sup>th</sup> Street also. He doesn't understand why the bridge has to be closed.

\* Britany Lietha stated that at this point it doesn't feel like a Township Road. We have been maintaining it. It is only the Lietha's who mainly use this road. It is more like a private drive.

\* Clint Bogard had a written comment that stated: We (as a neighborhood committee) have reviewed and discussed the plan from D & M Hubert & Brittany Lietha. We have NO concerns or issues with their proposal. However, we do wish to "make it clear" and "let it be known" that as long as they do NOT try to limit access, restrict access, and or try and close the Old Bridge over the Elk River and/or 54<sup>th</sup> Street in any way, shape, form or fashion.... We as the neighbors to the West in Greenwood Acres will support their request without objection! (In other words we want to be able to cross the bridge and use 54<sup>th</sup> street on the East side of the Elk River as well. As Taxpayers, we feel this is a fair, and honest, request!!!

\* Eric Meyer e-mailed the Board that he is away on vacation and is asking that Chairman Jeff Schlingmann attend the Sherburne County Planning Advisory Commission Meeting on Thursday, July 21, 2011. The Huebert's & Britany Lietha are on the agenda. After more discussion Supervisor Mark Knowles made a motion to give Positive Comment for the request subject to a Developer's Agreement signed concerning road upgrade. No Plat will be signed until an agreement is in place. Supervisor Mike Pesch seconded the motion. The motion carried. David Meyers will draft a Developer's Agreement and get it to the Board Members and the Huebert's. The County approved the simple plat of three lots. The Huebert's are waiting for Haven Township to sign off. After discussion on this issue Supervisor Kathi Sims-Kosloski made a motion that stated: Because the road appears to be a County Road, Haven Township does not require a Road Agreement with the Huebert's. Supervisor Mark Knowles seconded the motion. The motion carried. The Haven Township Board will sign off so the Hubert's may continue with the request.

## **UPDATED ITEMS**

APO – None

Zoning – None

Airport Update – There is possible talk about having another air show in the future (2013). There is a Draft of the Airport Environmental Assessment. This will be filed at the Township Hall if anyone would like to look at it. The Airport is also looking at working with American Eagle to be a possible flight to Chicago. This would not happen until 2013.

Roads– Supervisor Mark Knowles is still working on options for 36<sup>th</sup> Avenue and the run-off issue on that road. He met with the neighbors at the site. After discussion from the Board on this issue Chairman Jeff Schlingmann made a motion to tell Laura Light and the neighbors that the drainage plan and easement has already been engineered and adopted when the plat was accepted. Land owners can petition for improvement at their own cost to the Haven Township Board. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Supervisor Mark Knowles will report back to the neighbors in that area. He will also check with the County for the original engineered plans.

Supervisor Mark Knowles reported back to the neighbors in West Sherwood Shores and he feels that there will be a petition coming to the board from them in the future. (August Meeting) Laura Light talked again with the Board about her drainage problem on 36<sup>th</sup> Avenue SE. She again stressed the safety issues of this road and drainage. She does not want to have to go through another winter of this problem. She asked the Board to please help and fix the problem. Mark Basiletti of the Sherburne Soil and Water Conservation District e-mailed Chairman Jeff Schlingmann a letter stating that there is some assistance for Long Lake. He said that the landowners or local government may apply for State Grant Funds. The landowners or local government provide a 25% match. The Sherburne Conservation District will cover engineering costs at 100%. Chairman Jeff Schlingmann made the comment to Laura Light that she should be working with Mark Basiletti on this and maybe have the Lake Association apply for the Grant. Pete Strobel made the comment that Supervisor Mark Knowles said that the Board was going to do something about the Road and Drainage. You did not. Did you talk with Alvin Ayers yet? No, you did not even do that. Hank Farenbaucher made the comment that Alvin Ayers loses top-soil, and we don't gain a thing from this. Let's face it the original engineer screwed up. After more discussion on this issue Chairman Jeff Schlingmann made the comment that Laura Light and the lake property owners should work with Mark Basiletti on the free engineering end of it and go from there. If there then is a problem with the road, they should then come back to the Township Board.

Supervisor Mark Knowles also talked about Chip Sealing 60<sup>th</sup> Avenue, 65<sup>th</sup> Street and 40<sup>th</sup> Street this year. Next years projects to consider would be 35<sup>th</sup> and 36<sup>th</sup> Avenue. Supervisor Mark Knowles is also working on contractors for snow removal this season. The board will decide next month on who will be doing the snow for Haven Township this next season.

### **NEW BUSINESS**

Minden Township – The Chairperson from Minden Township, Steve Simmons, talked with the board members about a culvert that needs to be repaired on 7<sup>th</sup> Street SE. He asked the board if they would be willing to cost share the project of replacing the culvert. The approximate price would not exceed \$1,000.00. After discussion on this issue Supervisor Mark Knowles made a motion to pay for half of the installment of the new culvert on 7<sup>th</sup> Street SE. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Minden Township will have the culvert replaced and will bill our Township for half the price. He also talked with the board about putting a new base on the road in the future.

### **BUSINESS FROM THE FLOOR**

Gloria Plombon went to an Emergency Preparing for Disaster Workshop on June 28<sup>th</sup>. She learned a lot at this workshop and will work with Supervisor Kathi Sims-Kosloski on getting her the information.

Jerry Terhaar made the comment that there is a lot of brush in the ditches that needs to be cleaned up on Hwy 10 South on the Township Road. There are seven houses and two of the houses are the worst. There are also pot holes that need to be filled on that road.

**BUSINESS FROM THE SUPERVISORS**

Cable Franchise - The Board discussed this issue and then Supervisor Randy Linn made a motion to approve and adopt a resolution consenting to and approving the assignment of the cable franchise and system to mid-continent communications. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

The Annual Township MAT meeting will be held in Alexandria. If anyone is interested in attending they should tell Clerk Mike Zniwski and he will sign them up.

Chairman Jeff Schlingmann made the comment that there were a few Townships who did not comment on the County Commissioners Comprehensive Plan.

Supervisor Mike Pesch had commented that Randy Hagen (Clear Lake Township) on Pickerel Lake in Sherwood Shores was concerned about the trees that had fallen in the lake where the culvert is. The drainage way is blocked. Supervisor Mike Pesch will contact Marc Schnieder from Sherburne to see what can be done.

Supervisor Kathi Sims-Kosloski is still working with Marc Schnieder from Sherburne County on the Gravel Restoration Plans in our Township.

**COMMUNICATIONS**

Office of the Legislative Auditor – Survey  
Sherburne County Public Works Department – Signing  
City of Clearwater – 2011 Stickney Crossing Library Contribution

**ADJOURN**

It was moved by Supervisor Kathi Sims-Kosloski seconded by Supervisor Mark Knowles to adjourn the meeting. The motion carried, and the meeting was adjourned at 9:07 p.m.

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Chairman

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Clerk/Treasurer