

MINUTES OF THE HAVEN TOWN BOARD MEETING
February 24, 2014

BUDGET WORK SESSION

The Haven Town Board met at the Haven Township Hall on Monday, February 24, 2013. The meeting was called to order at 5:16 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk Mike Zniewski, and Deputy Clerk Tammy Schefers.

The Board Members discussed the Haven Township budget. Supervisor Randy Linn talked about his anticipated cash position at full levy collection rates. The Board discussed the general fund receipts and disbursements. After the discussion was finished Supervisor Mike Pesch made a motion to tentatively approve the budget recommendations that the board discussed tonight for the 2015 Levy. Supervisor Mark Knowles seconded the motion. The motion carried.

BUDGET REPORT

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations. After discussion on this issue Supervisor Mark Knowles made a motion to recommend at the Annual Meeting to the Haven Township Residents that the 2014 Levy, payable in 2015 should be:

Revenue	\$ 55,000.00
Road & Bridge	\$270,000.00
Fire	<u>\$ 45,000.00</u>
Total Levy:	\$370,000.00

Supervisor Mike Pesch seconded the motion. The motion carried.

The work session and budget report was adjourned at 6:01 p.m.

BOARD OF AUDIT

The Haven Town Board met at the Haven Town Hall on Monday, February 24, 2014. The meeting was called to order at 6:05 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk Mike Zniewski, and Deputy Clerk Tammy Schefers.

KDV (Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Audited Financial Statements and Management Letter. They were the Preliminary Copy. The questions from the Board had been answered. The Board discussed having signed contracts for the sub-contractors that they use and proof of certificate of insurance statements also. The Board also wants a line item in the report for the railroad crossing fund. Chairman Jeff Schlingmann made a copy of the travel policy for mileage and meals. That will be removed from the preliminary copy. The audit went

well. Supervisor Mark Knowles made a motion to approve and accept the amended preliminary audit report as published by KDV. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. KDV will give Clerk Mike Zniewski the original copy when they get it completed.

REGULAR BOARD MEETING

The Haven Town Board met at the Haven Town Hall on Monday, February 24, 2014. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Mike Pesch, Supervisor Randy Linn, Clerk Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Mark Knowles made a motion to accept and to approve the agenda. Supervisor Mike Pesch seconded the motion. The motion carried.

READING OF THE MINUTES

Supervisor Mark Knowles made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

BUILDING PERMITS

There were three building permits.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff Joel Brott reported that there were 171 incidents for the month of January. He also summarized the Haven Township 2013 Annual Report.

BILLS OUTSTANDING

Mike Zniewski	\$	597.50
Mike Zniewski	\$	75.92
Rinke Noonan Attorneys at Law	\$	7.50
Rinke Noonan Attorneys at Law	\$	342.20
Rinke Noonan Attorneys at Law	\$	102.50
Rinke Noonan Attorneys at Law	\$	257.90
Rinke Noonan Attorneys at Law	\$	41.00
Rinke Noonan Attorneys at Law	\$	1,496.50
Rinke Noonan Attorneys at Law	\$	3,057.40
Rinke Noonan Attorneys at Law	\$	148.20
Sherburne County Becker Citizen	\$	55.52
Sherburne County Becker Citizen	\$	42.16
Tri-County Humane Society	\$	53.69
Connexus Energy	\$	21.63
Xcel Energy	\$	405.45
Frontier	\$	63.52
Bogart, Pederson & Associates, Inc.	\$	1,045.00
Bogart, Pederson & Associates, Inc.	\$	1,125.00

Cloudnet	\$	40.20
Clint’s Excavating, LLC	\$	12,029.00
Sherburne State Bank	\$	5.00
PERA (Deposit)	\$	80.66

Supervisor Mark Knowles made a motion to approve and accept the claims. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

PUBLIC HEARING/COMMENT

None

OLD BUSINESS

ROW Plat 44 County Road 91 – Supervisor Mark Knowles made a motion to accept and adopt the Order Establishing a Town Road. Supervisor Mike Pesch seconded the motion. The motion carried. Property owners Richard and Carol Tembreull and Elnora Dresow have signed the Application Dedicating Land for a Town Road.

Sherwood West – Supervisor Mark Knowles spoke with the Board members about the Construction Easements needed from the property owners around the affected area. The board discussed options about the easements. After discussion on this issue Supervisor Mike Pesch made a motion to keep the Construction Easement standard with a 15’ right-of-way for all properties that are affected. Supervisor Randy Linn seconded the motion. The motion carried. It was stated that the easements need to be signed by the property owners before the board can put this out to bid for the project to continue.

Town Hall Update Proposals – Supervisor Mark Knowles will look into fixing the furnace issues and have the attic insulation taken care of when it gets warmer. The Board should think of ideas for signage and we will consider that in the spring.

2015 Preliminary Budget –Randy Linn talked with the Board about the Budget that is planned to be presented at the March 11, 2014, Annual Meeting. After discussion on this issue Supervisor Kathi Sims-Kosloski made a motion to recommend at the Annual Meeting to keep the Levy the same at \$370,000.00. Broken down as follows:

Revenue	55,000.00
Road & Bridge	270,000.00
Fire	<u>45,000.00</u>
Total Levy:	370,000.00

Supervisor Randy Linn seconded the motion. The motion carried.

MS4 Recertification Proposal –Chairman Jeff Schlingmann reported that the MS4 Application is now under State Review. The Public Comment Period continues until March 27, 2014. There are two copies of this report on the counter at the Township Hall for residents to review and comment on.

Visual Aids – Monitors for Township Hall – Chairman Jeff Schlingmann will look into this and report back next month.

UPDATED ITEMS

APO – None

Zoning – Chairman Jeff Schlingmann reported that he is working on a simple plat with an existing home. He will report more in a month or so on the status.

Airport Update – Supervisor Kathi Sims-Kosloski reported that there are more flights going to Chicago. There was talk that the car rental may be coming back, and discussion about a fee for parking at the airport.

Roads– 25 mph sign project has been started but still not complete. Supervisor Mark Knowles will update next month. Supervisor Mark Knowles talked about snow removal. There has been a lot this year and it's been a challenge keeping the roads clean.

NEW BUSINESS

Jon Sevald from Sherburne County Zoning talked with the Board Members about Home Based Businesses in the Scenic River, Recreational River, and Special Use Districts. He wants to receive feedback from the involved townships on this issue. After listening to Jon Sevald the Board Members shared some feelings on how they want to preserve the Scenic River District in Haven Township. The Township does not understand why the County would even want to consider putting this policy into place. To sum it up, Chairman Jeff Schlingmann stated that Haven Township wants to protect our resources the way they are: Quiet & Agricultural. Haven Township is against and is not interested in the Home Based Businesses along the Scenic River.

BUSINESS FROM THE FLOOR

None

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann talked about the Annual Meeting Agenda. After reviewing the proposed agenda and making the changes to add the MS4 Permit and change the words from donation to remittance, Supervisor Kathi Sims-Kosloski made a motion to make that the final agenda for the March 11, 2014 Annual Meeting. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Randy Linn talked about the Bi-Annual Fire Department Agreement Meeting. He summarized what the contract will be for Haven Township. Supervisor Kathi Sims-Kosloski will report this at the Annual March Haven Township Meeting.

Supervisor Mike Pesch made the comment he will not be able to attend the annual March meeting. He also reported that he attended the NorthStar Corridor Development Meeting. It is 12.42% up for the usage. The commuters who use this are looking for reliability.

