

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**August 19, 2013**

The Haven Town Board met at the Haven Town Hall on Monday, August 19, 2013. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers.

**APPROVAL OF AGENDA**

Supervisor Mark Knowles made a motion to accept and to approve the agenda. Supervisor Randy Linn seconded the motion. The motion carried.

**READING OF THE MINUTES**

Supervisor Randy Linn made a motion to approve the minutes. Supervisor Mark Knowles seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sherburne County Deputy Sheriff reported that there were 83 incidents for the month of July.

**BILLS OUTSTANDING**

Mike Zniewski	\$ 400.00
Mike Zniewski	\$ 60.10
Mark Knowles	\$ 2,695.00
Mark Knowles	\$ 279.67
Gloria Plombon	\$ 75.00
Rinke Noonan Attorneys at Law	\$ 325.00
Rinke Noonan Attorneys at Law	\$ 384.00
Rinke Noonan Attorneys at Law	\$ 55.00
Rinke Noonan Attorneys at Law	\$ 70.00
Rinke Noonan Attorneys at Law	\$ 862.70
City of Sauk Rapids	\$ 325.00
U.S. Postal Service	\$ 224.00
Jeff Rhodes	\$ 2,351.30
Bogart, Pederson & Associates, Inc.	\$ 2,655.00
Advanced Disposal Services	\$ 779.02
Plaza Park Bank	\$ 50,000.00
Wells Fargo Bank	\$100,000.00
Sherburne State Bank	\$ 9.95
PERA (Deposit)	\$ 323.50

Supervisor Randy Linn made a motion to accept and approve the bills. Supervisor Mark Knowles seconded the motion. The motion carried.

## **PUBLIC HEARING/COMMENT**

None

## **OLD BUSINESS**

ROW Plat 44 County Road 91 – (March) A packet of information was handed out to each Board Member regarding County Road 91. Sherburne County proposes to give County Highway 91 to Haven and Clear Lake Townships. This is referred to as a “turn back road”. Sherburne County does not have a Road Order for County Highway 91. This part of the road was never formally established as a public road. It is a road by use. Rhonda Lewis, Kathleen Heaney and John Menter from Sherburne County came to speak to the Board. Rhonda Lewis discussed why the County wants to “turn back” this road to Haven Township. Kathleen Heaney talked about the “interests” of the road. Members from the Board discussed what options might be better for them to look into. The board had many questions and suggestions for the County. The next step for Rhonda Lewis will be to hold a public hearing. There will be more discussed on this issue next month. (April) No new update. (May) Rhonda Lewis suggested to the board that they could get a contract agreement with Clear Lake Township and work something out with the maintaining of the road. The Board still would like to see proof that the County still owns that road. The County will draft a road proposal and send it back to the Township. The Township would like to have the County notify the residents on that road for a public hearing. (June) No new Update. (July) The County adopted an ordinance to maintain this road for the next year. They still need to get a road order for this road. The Board will wait to see what happens, and keep checking on the process. (August) No new update. David Meyers will be talking with Sherburne County on this issue next week.

Sherwood West – (March) The Board Members reviewed and talked about the packets that were given to them. The Board discussed the drainage issue on this road. Supervisor Mark Knowles is working on getting the engineer report completed. It should also include the requirements for obtaining any additional land for proper drainage. The Board also discussed getting a written agreement from all of the property owners along that road. This is to make sure the property owners will not sue or make other claims against the Town Board for any work done in the Town Easement. More will be discussed on this issue next month. (April) No new update. (May) Supervisor Mark Knowles reported that we are in the preliminary engineering stage right now for this road. There may be help with a potential grant for this road. Supervisor Mark Knowles will look into this option and report back next month. (June) The preliminary engineering plan should be able to be discussed at the July meeting. In 2014 the work shall start. (July) Jon Bogart from Bogart, Pederson & Associates, Inc. gave a presentation on his 64<sup>th</sup> Street and 36<sup>th</sup> Avenue Road Improvement Proposal. He handed out packets to each board member to look at. The board discussed options and pricing. After more discussion Supervisor Mark Knowles suggested that the board members take a month to look over the plans and bring back any questions they may have to the August meeting for Jon to answer at that point. The board will decide on how they want to proceed at that time. (August) Supervisor Mark Knowles made the comment that we should contact the neighbors in that area and have a preliminary meeting with them in September to go over the plans of that road. Jon Bogart will attend that meeting for discussion.

Feedlot Moratorium - (April) Chairman Jeff Schlingmann handed out to the board a letter received from Sherburne County Planning and Zoning regarding Proposed Feedlot Amendments to the County Zoning Ordinance. The Board will review this and talk about it next meeting. Chairman Jeff Schlingmann will ask Lewis Stark to come speak about this next month. Lewis Stark served on the committee at the County while this was being worked on. (May) Chairman Jeff Schlingmann spoke with Lewis Stark and he could not understand why the County did not adopt something also. After discussion on this issue, Chairman Jeff Schlingmann suggested that David Meyers prepare a resolution and the Board will extend an invitation to Felix Schmiesing to come and discuss the issue with us next month. He might know the reason why the County has not done anything with this. (June) Felix Schmiesing talked to the board about what had happened with the planning of the proposed feedlot amendments and why it did not continue at the County Level. The board members talked about how they want the Agricultural interest in Haven Township preserved. They want to keep the no growth policy. Haven would prefer the County to work with the feedlots. Haven wants to maintain the orderly annexation agreement with the city of St. Cloud. There was discussion about other surrounding townships such as Palmer, Clear Lake, and Santiago on how they felt about the issue, for they are also agricultural areas. After more discussion on this, Felix Schmiesing will talk with the townships of Palmer, Clear Lake, and Santiago. He will then get back to Haven Township to discuss more options. He wants to understand and have everyone understand the process. The County is open for suggestions. Nancy Riddle from Sherburne County handed out a contact list of people in her office if anyone had questions that they could contact them. (July) The board discussed this at the Planning Commission Meeting prior to the board meeting. The next meeting on this will be held on August 19, 2013 at 6:30 p.m. before the regular board meeting. (August) It was recommended by the Haven Township Planning Commission to approve the amended feedlot ordinance. After discussion on this issue, Supervisor Mark Knowles made a motion to accept and approve the recommendation given by the Planning Commission. It was to amend Haven Township Zoning Ordinance # 2011-3 by adopting regulations for new feedlots and the expansion of existing feedlots within the orderly annexation area. Supervisor Randy Linn seconded the motion. The motion carried. Supervisor Randy Linn made a motion to publish a summary of the ordinance in the proper posting places. Supervisor Mark Knowles seconded the motion. The motion carried.

Town Hall Update Proposals – (June) Supervisor Mark Knowles talked about the proposals he handed out to the board members last month. After discussion on this issue, Supervisor Mike Pesch made a motion to award the bid to Four Seasons Siding & Roofing, LLC with the addition of the soffit option included. He then stated to give Supervisor Mark Knowles the authority to decide what to do if there are undetermined problems, and not to exceed a 10% contingency. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Supervisor Mark Knowles will check with the board members to see what colors the town hall should be. (July) Four Seasons Siding & Roofing, LLC will start the job sometime in the fall in August or September. Supervisor Kathi Sims-Kosloski thought that the board should consider some type of material that is more durable than siding for the bottom part of the township hall. Supervisor Mark Knowles will check on the pricing for Nova Brick. The board members

will think about options they would like to see and bring them back next month. (August) The Board Members discussed the nova brick option. After discussion on this issue, Supervisor Randy Linn made a motion to approve with the amended quote for the Township Hall update proposal. This will be adding 33” waynes coat on the township building, includes labor and materials for a price of \$7,763.00. Supervisor Mark Knowles seconded the motion. The motion carried.

Visual Aids – Monitors for Township Hall – Chairman Jeff Schlingmann will look into this and report back next month.

## **UPDATED ITEMS**

APO –None

Zoning – None

Airport Update – None

Roads– (April) Supervisor Mark Knowles talked with the board about the 25 mph signs and others in developments throughout our township. After discussion on this issue, Supervisor Mark Knowles made a motion to have the board let him proceed with the cleaning up of our signs that that are not needed in the township that were recommended and drafted by our sign engineering firm. Supervisor Mike Pesch seconded the motion. The motion carried. (May) Supervisor Mark Knowles will have the 25 mph signs removed. He will then let the board know when that is complete so they can finish the resolution at that time. (June) No new Update. (July) No new Update. (August) No new Update.

## **NEW BUSINESS**

Resolution for Hazard Mitigation Planning Process – The Board received a letter on the Sherburne County Hazard Mitigation Plan Summary. After reviewing and discussing this issue, Supervisor Mark Knowles made a motion to recommend passing, supporting and adopting the Sherburne County All-Hazard Mitigation Plan. Supervisor Randy Linn seconded the motion. The motion carried.

Consideration of Licensing Agreements – (July) Greg Wentworth asked the board to consider vacating a town road that is in the 1959 Boldt Knoll plat. He said how there are a lot of dead trees that have been falling down. There are other trees that look very weak. He would like to clean up the area to prevent damage on his property and the neighbors. The neighbors Marlene & Marilyn Schreifels had e-mailed the board the concerns they had. They could not make the meeting tonight. The board discussed this issue and talked about options. Supervisor Mark Knowles will have Jeff Rhodes go to clean up the trees and make the area safe again. The board also talked about granting Greg Wentworth a revocable license to use the land. In return he would need to maintain it. He could not place a permanent structure on it, and the license could be revoked at any time by the board. (Given a notice)

(August) David Meyers talked with the Board about considering 3 license agreements. They would be for Wentworth, Schreifels and Feia-Johnson to maintain township property. After discussion on this Supervisor Mark Knowles made the motion to recommend having David Meyers create the license agreements for the residents that wish to do this and have Chairman Jeff Schlingmann approve and sign them when completed, with the approval from the property owners. Supervisor Randy Linn seconded the motion. The motion carried.

### **BUSINESS FROM THE FLOOR**

None

### **BUSINESS FROM THE SUPERVISORS**

Chairman Jeff Schlingmann talked about having a stripe on the road in River Haven. Supervisor Mark Knowles made the comment that the fee of this is expensive. Also, the stripe would have to be done every few years to keep it updated.

Annual Meeting of Associations of Townships will be held on Wednesday, October 19, 2013 at 7:30 p.m. Palmer Township Hall.

Supervisor Mark Knowles talked about the request for Mr. Heath. He wants to put a driveway and two entrance points on his property to be able to use it for a trailer (RV unit). Chairman Jeff Schlingmann sees no reason not to issue a permit for an entrance to his property, just as long as they stay on top of the property and watch for run-off erosion issues. Supervisor Mark Knowles will go to the site with Mr. Heath and see what they can come up with.

Supervisor Mark Knowles talked about Minden Township and billing them for the grading, snowplow and mowing that will be done on 7<sup>th</sup> Street SE. He asked if we could send them a copy of our minutes from last month explaining the process.

### **COMMUNICATIONS**

Sherburne County Planning & Zoning – Public Hearing Notices  
Minnesota Pollution Control Agency – Additional Workshops Scheduled  
MN Revenue Information – Local Boards of Appeal & Equalization Training  
Sherburne County Planning & Zoning – Dumping of TV / Computer Monitors  
Sherburne County Attorney’s Office – Local Ordinance Validation

### **ADJOURN**

It was moved by Supervisor Randy Linn seconded by Supervisor Mark Knowles to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:33 p.m.

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Chairman

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Date

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Clerk / Treasurer

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Date