

**MINUTES OF THE HAVEN TOWN BOARD MEETING  
December 15, 2014**

The Haven Town Board met at the Haven Town Hall on Monday, December 15, 2014. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Mike Pesch, Supervisor Randy Linn, Clerk/Treasurer Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

**APPROVAL OF AGENDA**

Supervisor Mike Pesch made a motion to accept and to approve the agenda with adding the 2015 Official Meeting Dates and the Oath of Office for Supervisors. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sherburne County Sheriff reported 89 incidents for the month of October and 61 incidents for the month of November.

**READING OF THE MINUTES**

Supervisor Mark Knowles made a motion to approve the minutes. Supervisor Mike Pesch seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**BILLS OUTSTANDING**

Mike Zniewski	\$ 695.00
Mike Zniewski	\$ 241.78
Tammy Schefers	\$ 480.00
Tammy Schefers	\$ 7.72
Jeff Schlingmann	\$ 1,145.00
Jeff Schlingmann	\$ 572.39
Randy Linn	\$ 300.00
Randy Linn	\$ 13.44
Mike Pesch	\$ 445.00
Mike Pesch	\$ 17.92
Kathi Sims-Kosloski	\$ 1,595.00
Kathi Sims-Kosloski	\$ 697.35
Rinke Noonan Attorneys at Law	\$ 96.90
Rinke Noonan Attorneys at Law	\$ 146.33
Rinke Noonan Attorneys at Law	\$ 234.80
Rinke Noonan Attorneys at Law	\$ 246.00
Citescape Wireless Internet	\$ 539.88
MN Association of Townships Agency	\$ 377.00
Clint's Excavating, LLC	\$ 12,025.50
City of Saur Rapids	\$ 950.00

Connexus Energy	\$	85.56
Xcel Energy	\$	81.55
Jeff Rhodes	\$	1,460.00
Sherburne County Auditor/Treasurer	\$	62.74
Sherburne State Bank	\$	5.00
PERA (Deposit)	\$	442.33

Supervisor Mark Knowles made a motion to approve and accept the claims. Supervisor Mike Pesch seconded the motion. The motion carried.

**PUBLIC HEARING/COMMENT**

None

**OLD BUSINESS**

Town Bridge Program - Supervisor Mark Knowles reported that the demolition of the 54<sup>th</sup> Street SE Bridge is in the process. Connexus Energy is getting locates done for this. The power line needs to be moved over. There also has to be some tree trimming done as well. The bridge will be removed after the first of the year. The Board stated that once the Bridge is off the Township property, it is the Contractors responsibility to dispose of it in a proper, lawful manner.

Haven Town Hall Sign Proposal- Supervisor Mark Knowles is waiting for another bid. He should have it soon.

Ordinance for Setting Penalty for Ordinance Violations- Legal Council David Meyers addressed this issue. After discussion with the board members on this, Supervisor Kathi Sims-Kosloski made a motion to approve and adopt the ordinance setting penalty for ordinance violations and amending certain sections of the Haven Township Ordinances. She also made a motion to publish a summary of this in the proper places. Supervisor Mike Pesch seconded the motion. The motion carried.

Snow Plow Post Card – The Board discussed pushing snow into and over public Township and County Roads. This is against the state law. After discussion on this Supervisor Kathi Sims-Kosloski made a motion to have a postcard sent out to all of the Haven Township Residents on this matter. The post card will be the warning. The Board intends to seek prosecution of all violators. Supervisor Mark Knowles seconded the motion. The motion carried. The post card will be sent out to all the residents within the next week.

**NEW BUSINESS**

MS4 Work Items – Jon Bogart with Bogart, Pederson & Associates, Inc. talked with the Board Members on the process of the Municipal Separate Storm Sewer System (MS4). There are several steps needed to be in compliance every year with the State of MN. He gave the Board Members Maps and informational papers that explained all the drainage areas in Haven Township. He started with a base map of the Township which he created. The next map was a storm drainage system map which shows the culverts, outfall and

drainage ponds. He then added the potential illicit discharge map. The next map followed was the pond, wetland and lake inventory. Next was the well head protection map. The final map he presented was the topographic map. This information he presented to the Board Members identified location of all permitted owned facilities relative to established well head protection area and surface water supply intakes. It also develops procedures and schedules for determining TSS (Total Suspended Solids) & TP (Total Phosphorus) treatment effectiveness for all permitted owned operated ponds. He needed to identify potential BMP's (Best Management Practices) to protect the protected drinking water supply areas. He also had to create updated MS4 maps. This included related spreadsheets as part of the requirements for the map and inventories. He is working on developing a BMP construction guide for adopting the appropriate Best Management Practices for Haven Township. The Board Members also discussed with Jon Bogart conversing with Marc Schneider from Sherburne County Zoning. The County is in the process of amending the Stormwater ordinance there. It is necessary to maintain compliance with the general MS4 Permit that went into effect last year. The Board Members were pleased with the work that Jon Bogart presented. They approved his process and materials that were presented to the Board Members. He will now continue on working with the next phase.

Preliminary 2016 Budget – Supervisor Randy Linn handed out a summary of the general fund receipts and disbursements for the past few years. The Board discussed options of where they need to be for the year 2016. The Board Members will continue discussing this at the next meetings. They will then present a recommended Levy to the Township residents at the Annual Meeting in March.

45<sup>th</sup> Street Alignment to County Road 7 & County Road 65 – The Board discussed that Sherburne County wants to realign County Road 7 & County Road 65. After discussion on this Supervisor Kathi Sims-Kosloski made a motion to approve and accept the alignment that Sherburne County has for County Road 7 & County Road 65. Supervisor Mark Knowles seconded the motion. The motion carried.

Tri-County Humane Society – The Board discussed the renewal of the Contract with the Tri-County Humane Society. After discussion on this issue, Supervisor Mike Pesch made a motion to renew and continue the contract with the Tri-County Humane Society for only dogs to be accepted. **No** cats or other domestic animals are included with this contract. Supervisor Mark Knowles seconded the motion. The motion carried.

KDV Audit – Supervisor Mark Knowles made a motion that the Haven Township Board should continue using Kern, DeWenter, Viere, LTD for the Audited Financial Statements this year. The fee for this should not exceed \$6,000.00. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Haven Meeting Dates – A list of the official meeting dates were handed out for 2015. After reviewing and adding Monday, February 23, 2015 regular board meeting at 7:00 p.m. Supervisor Kathi Sims-Kosloski made a motion to accept the official meeting dates for the year 2015. Supervisor Mark Knowles seconded the motion. The motion carried.

**OATH OF OFFICE**

Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, and Supervisor Mike Pesch won the Supervisor November election. They were sworn into office by Clerk/Treasurer Mike Zniewski. They each will serve the Supervisor term for four years. Congratulations to them all.

**BUSINESS FROM THE SUPERVISORS**

Chairman Jeff Schlingmann- The Board should think about if they want to continue being a paying member of the APO (Area Planning Organization). We will discuss this in January.

Supervisor Randy Linn – None

Supervisor Mike Pesch – None

Supervisor Mark Knowles – Supervisor Mark Knowles is still waiting for bids on the reflectivity signs that need to be replaced. The 25mph signs are still in the working process.

Supervisor Kathi Sims-Kosloski – The St. Cloud Airport has only 62% using the flights. They must be at 75% or the Airport is at risk of losing the flights.

The Haven Township Board of Equalization is set for April 16, 2015, at the Haven Township Hall at 1:00 p.m.

**BUSINESS FROM THE FLOOR**

None

**COMMUNICATIONS**

- Charter Communications
- Sherburne County Proposed Tax Rates for 2015
- Sherburne County Planning & Zoning Public Hearings
- Sherburne County Association of Townships Meeting
- Sherburne County Community Partner Meeting

**ADJOURN**

It was moved by Supervisor Mark Knowles seconded by Supervisor Mike Pesch to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:49 p.m.

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Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk / Treasurer

\_\_\_\_\_  
Date