

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**February 22, 2010**

The Haven Town Board met at the Haven Town Hall on Monday, February 22, 2010. The meeting was called to order at 6:00 p.m. by Chairman Eric Meyer. Members present: Eric Meyer, Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Zniewski and Tammy Schefers.

**BOARD OF AUDIT**

KDV (Kern-De-Wenter-Viere) - Janel Bitzan met with the Board Members and gave a report on the Audited Financial Statements and Management Letter. The questions from the Board had been answered. The audit went well. Supervisor Jeff Schlingmann made a motion to accept the amended audit report as published by KDV (taking out the page where KDV stated that the Haven Township Board has no procedure for electronic transferring of funds). Supervisor Randy Linn seconded the motion. The motion carried. The audit and Budget Report was postponed at 7:07 p.m. for the regular Board Meeting to start. At 9:14 p.m. the Budget Report continued.

**BUDGET REPORT 2010**

The Board members went over the 2009 Receipts and Disbursements Audit and the Budget Recommendations for the 2010 / Levy 2011. After discussion on this issue Supervisor Jeff Schlingmann made a motion to recommend at the Annual Meeting to the Haven Township Residents that the 2010 Levy, payable in 2011 should be:

Revenue	\$ 50,000.00
Road & Bridge	\$275,000.00
Fire	<u>\$ 45,000.00</u>
Total Levy:	\$370,000.00

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Supervisor Kathi Sims-Kosloski made a motion to adjourn the Budget Report Meeting. Supervisor Mark Knowles seconded the motion. The motion carried. The Budget Report Meeting was adjourned at 9:48 p.m.

**REGULAR BOARD MEETING**

The Haven Town Board met at the Haven Town Hall on Monday, February 22, 2010. The meeting was called to order at 7:07 p.m. by Chairman Eric Meyer. Members present: Eric Meyer, Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers.

**APPROVAL OF AGENDA**

Supervisor Mark Knowles made a motion to approve the agenda. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**READING OF THE MINUTES**

Supervisor Jeff Schlingmann made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Deputy Sheriff gave the monthly report for January. There were 55 incidents. The Board also talked about some broken TV sets that were on County Road 16. On 40<sup>th</sup> Street SE, the garbage that was picked up had a pay-stub of a persons name on it. The Sheriff’s Department will look into this.

**BILLS OUTSTANDING**

Mike Zniewski	\$ 855.00
Mike Zniewski	\$ 287.50
Jane Korte	\$ 157.50
B & G Excavating	\$ 6,578.56
B & G Excavating	\$ 5,277.30
B & G Excavating	\$ 4,088.92
Rinke Noonan Attorneys at Law	\$ 1,010.80
Sherburne Cty Association of Townships	\$ 1,080.36
Sherburne Cty Auditor/Treasurer	\$ 166.66
Connexus Energy	\$ 62.06
Frontier	\$ 106.65
PERA	\$ 111.15

Supervisor Mark Knowles made a motion to take off Bogart, Pederson & Associates, Inc. bill for \$250.00 and question them. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Then Supervisor Jeff Schlingmann made a motion to approve the amended bills. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**OLD BUSINESS**

Bazley, LLC (formerly Vesterra, LLC) – No new update.

No Mow Ditch Policy – No new update.

54<sup>th</sup> Street Bridge – No new update.

Elk River Estates 10<sup>th</sup> Street Reconstruction – No new update.

Fire Petition - No new update.

Town Hall Expansion - No new update.

NorthStar Corridor – Supervisor Mark Knowles reported that they are still working on Phase II. They need more funding. They would like to eventually cut the Board Members down from 30 to approximately 8. They are talking about having passenger, cargo and light rail from coast to coast. They would like to see bus lines all over the place.

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12<sup>th</sup> Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) Supervisor Jeff Schlingmann reported that there were about 50 people who attended the Open House on February 16, 2010 from 5:30 p.m. – 7:00 p.m. They had lots of questions they answered and had maps for the public to look at. At this point it might be at a standstill, for there is not much happening at the airport.

Railroad Crossing Discussion 52<sup>nd</sup> Street – Haven Township is in discussion with BNSF Railroad to reconfigure some crossings in Haven Township. After the board discussed more on this issue Supervisor Jeff Schlingmann made a motion to give David Meyers the authority to research the appropriate information we need for 52<sup>nd</sup> Street for the next meeting. Supervisor Randy Linn seconded the motion. The motion carried. David Meyers will report back to the Board next month.

Round Lake – No Wake – No new update.

32<sup>nd</sup> Street – No new update.

55<sup>th</sup> Avenue / 65<sup>th</sup> Street – The upgrading on the dirt roads 55<sup>th</sup> Avenue and 65<sup>th</sup> Street will be done in the spring.

Regulating town road right-of-ways / Installation of utilities Ordinances - David Meyers will have this for the next meeting.

MS4 Permit – The Board discussed the 2009 Annual Report for Haven Township MS4 Permit. This is an ongoing process to set pollutant limits for drainage into the Elk River, which will likely affect the Township. There is an Open House on March 19, 2010 from 6-8 p.m. at the Palmer Town Hall to discuss the process. The meeting is open to everyone that is interested in the quality of water in the Elk River Watershed. Contact Tiffany Determan with questions (763-241-1170 ext. 3). After the board discussed this issue they feel it is necessary to give an engineer the authority to evaluate and sign off and do our MS4 Permit every year for the Township. Haven Township must submit an annual report to the MPCA by June 30, 2010, detailing the Township's activities during 2009 under its Municipal Separate Storm Sewer System (MS4) permit. Supervisor Mark Knowles made a motion to have Supervisor Jeff Schlingmann work with David Meyers to find the best engineer to work on getting the MS4 permit filled out and complete this every year for Haven Township. The amount must not exceed \$5,000.00. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

## **UPDATED ITEMS**

APO – Supervisor Jeff Schlingmann reported that there will be an Executive full board meeting on Thursday, February 25, 2010. Supervisor Jeff Schlingmann talked with the board about the Federal Fiscal Year 2011 Transportation Appropriations Priorities. After discussion on this issue Supervisor Jeff Schlingmann made a motion to approve, accept and pass the resolution as read for the Federal Highway Administration (FHWA) Priorities. Supervisor Kathi Sims-Kosloski seconded the motion. The motion passed. Supervisor Mark Knowles and Chairman Eric Meyer opposed.

Zoning – The next scheduled Sherburne County Public Hearing will be on March 18, 2010.

Airport Update –A Final Scoping Document Distribution Memo SEH No. ASTCLD061201 was completed by Melissa Underwood (Aviation Planner). Supervisor Kathi Sims-Kosloski will review this packet and report back to the board next month.

Roads – Supervisor Mark Knowles made the comment that farmers are now plowing wing rows in the fields to use as a snow fence.

## **NEW BUSINESS**

High Voltage Resolution – David Meyers explained to the board that Haven Township has been informed that a Haven Township location is being proposed for an Xcel Energy power line as part of the CapX2020 project. There is going to be a Public Hearing. After discussion with the board on this issue Supervisor Mark Knowles made a motion to adopt the Resolution number 2010-02. Supervisor Jeff Schlingmann seconded the motion. The motion carried. Then Supervisor Kathi Sims-Kosloski made a motion to have Rinke Noonan represent Haven Township and follow the guidelines at the Public Hearing dates. The fee shall not exceed \$3,000.00. Supervisor Randy Linn seconded the motion. The motion carried. Chairman Eric Meyer and Supervisor Jeff Schlingmann will also attend the public hearings.

## **BUSINESS FROM THE FLOOR**

None

## **BUSINESS FROM THE SUPERVISORS**

St. Cloud Annexation Meeting - The Board Members had a Special Workshop Meeting to discuss Planning, Zoning and Annexation Matters. The work session was held on Tuesday, February 9, 2010 and a power point presentation was presented. Each of the Board members were to come to the next regular board meeting with an opinion of which way they would like to see the Board proceed. After hearing all of the board members options of what they would like to see happen, Supervisor Kathi Sims-Kosloski made a motion to have Chairman Eric Meyer present these guidelines to the City of St. Cloud: A twenty year agreement, memorandum for agricultural district and look at the old template as framework. Supervisor Randy Linn seconded the motion. The motion carried. Supervisor Kathi Sims-Kosloski made the comment that she would like to have MAT Agency look at our Annexation Agreement when it is done.

Supervisor Kathi Sims-Kosloski gave a report of the Sauk Rapids Fire Department Meeting she attended on Tuesday, February 16, 2010. She summarized the meeting to the Board Members. A few highlights were that the evaluation for Haven decreased by 3% - from 34% to 31% (\$3,300). There will be an increase in cost per hour to make sure that the Fire Department can “break-even” from \$225.00 to \$270.00 per hour. ISO rating continues to be at 5. A new contract needs to be signed and returned.

Local Board of Equalization for Haven Township will be held on Monday, April 12, 2010 from 1:00 p.m. – 4:00 p.m. at the Haven Township Hall.

The Board discussed the 2010 U.S. Census.

The Board does not wish to take part in the Life Insurance offered to the Board Members.

The Board talked about the Annual Meeting and who will be giving each report.

Clerk Mike Zniwski will get the Board Members a schedule of meeting dates for the year.

**COMMUNICATIONS**

Sherburne County Sheriff – Preserving the Peace  
Sherburne County History Center  
Sherburne County Auditor/Treasurer  
Sherburne County Highway Safety Plan Workshop  
MN Shoreland Rules Changes  
Emerald Ash Borer (EAB)

**ADJOURN**

It was moved by Supervisor Kathi Sims-Kosloski, seconded by Supervisor Jeff Schlingmann to adjourn the meeting. The motion carried, and the meeting was adjourned at 9:14 p.m.

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Chairman

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Clerk/Treasurer