

MINUTES OF THE HAVEN TOWN BOARD MEETING
June 20, 2011

The Haven Town Board met at the Haven Town Hall on Monday, June 20, 2011. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Randy Linn, Mike Pesch, Mike Zniewski, David Meyers and Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Randy Linn made a motion to change the MS4 Public Hearing to be after the consent agenda and then approve the regular agenda. Supervisor Mike Pesch seconded the motion. The motion carried.

READING OF THE MINUTES

Supervisor Randy Linn made a motion to approve the minutes. Supervisor Mike Pesch seconded the motion. The motion carried.

BUILDING PERMITS

There were six building permits.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff gave the May monthly report. There were 50 incidents. There was a question to the Sheriff about illegal burning. He will check into the address and get back to the resident who was concerned.

BILLS OUTSTANDING

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| Mike Zniewski | \$ 430.00 |
| Mike Zniewski | \$ 156.43 |
| Jeff Schlingmann | \$ 555.00 |
| Jeff Schlingmann | \$ 77.41 |
| David Meyers | \$ 150.00 |
| David Meyers | \$ 5.00 |
| William Meyers | \$ 165.00 |
| Jody Prom | \$ 73.50 |
| Rinke Noonan Attorneys at Law | \$ 500.00 |
| Rinke Noonan Attorneys at Law | \$ 1,540.90 |
| Rinke Noonan Attorneys at Law | \$ 830.00 |
| Rinke Noonan Attorneys at Law | \$ 464.80 |
| Rinke Noonan Attorneys at Law | \$ 215.80 |
| Election Systems & Software | \$ 156.28 |
| TelCom Construction, Inc. | \$ 240.26 |
| MN Association of Townships Agency | \$ 2,941.00 |
| Frontier | \$ 60.59 |
| Sherburne County Becker Citizen | \$ 78.50 |
| Quill Corporation | \$ 73.91 |
| Connexus Energy | \$ 146.35 |

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|-----------------------------------|--------------|
| City of Sauk Rapids | \$ 38,558.00 |
| MN Steamway | \$ 474.76 |
| Roto-Rooter Sewer & Drain Service | \$ 95.00 |
| Swing Safe Mailbox Support, LLC | \$ 976.20 |
| Veolia Environment Services | \$ 1,773.47 |
| PERA (Deposit) | \$ 113.56 |

Supervisor Randy Linn made a motion to accept and approve the bills. Supervisor Mike Pesch seconded the motion. The motion carried.

OLD BUSINESS

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12th Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) No new update.

Railroad Crossing Discussion 52nd Street – Haven Township is in discussion with BNSF Railroad to reconfigure some crossings in Haven Township. The Board members had a meeting with Rick VanWagner (MN/DOT). They discussed the railroad crossing options. The Board needs to have a plan of what they wish to do by October, 2011. Supervisor Mark Knowles talked with Knife River about the property they own on 32nd Street regarding a road order. David Meyers will put something together in writing for Supervisor Mark Knowles to give to Knife River.

Regulating town road right-of-ways / Installation of utilities Ordinances – The board will put it on the next agenda.

Change Election to November – No new update.

King’s Express, Inc. – The Board discussed the Kings Express Development Agreement. After discussion on this issue Supervisor Kathi Sims-Kosloski made a motion to adopt and approve the Developer Agreement with the revised change in section 15.2. Supervisor Mark Knowles seconded the motion. The motion carried. The Board will get the revision to Kings Express.

Screen & Projector Bid – Supervisor Jeff Schlingmann talked about a bid he had received from a company for the pull down screen and wireless projector for the Township Hall. This will help with presentations given at the township hall and the residents can see what the board is referring to on any subject. After more discussion on this subject Supervisor Mark Knowles made a motion to have Chairman Jeff Schlingmann not exceed the amount of \$2,000.00 to complete this project. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. For the record, Supervisor Randy Linn e-mailed this to the board: I will miss the proposals, but see the need for this. I would like us to spend less than \$900.00 on this if possible. Chairman Jeff Schlingmann is still looking into other options and he will report back next month.

UPDATED ITEMS

APO – No June / July meetings

Zoning – Pete Mitchell’s drain field fit on his property so there will be no right-of-way license needed with the Township. Luth / Del-Tone had the NRA Annual Field Inspection done at the site. The improvements will be made on ranges 1-4 before they will be open. Next month the ranges will be reviewed again.

Airport Update – None

Roads– The 1st cut mowing will be done before July 4th, 2011. Supervisor Mark Knowles is still working on options for 36th Avenue and the run-off issue on that road. He met with the neighbors at the site. After discussion from the Board on this issue Chairman Jeff Schlingmann made a motion to tell Laura Light and the neighbors that the drainage plan and easement has already been engineered and adopted when the plat was accepted. Land owners can petition for improvement at their own cost to the Haven Township Board. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. Supervisor Mark Knowles will report back to the neighbors in that area. He will also check with the County for the original engineered plans.

NEW BUSINESS

MS4 Public Hearing – Supervisor Kathi Sims-Kosloski made a motion to temporarily suspend the monthly township meeting. Supervisor Randy Linn seconded the motion. The motion carried. Chairman Jeff Schlingmann called at 7:22 p.m. the Public Hearing to receive public input on the Township’s Storm Water Pollution Prevention Program and its 2011 Annual Report. The report was available by contacting the clerk and online prior to this meeting. There were no public comments. Chairman Jeff Schlingmann closed the public hearing at 7:24 p.m. Supervisor Mark Knowles made a motion to continue the regular monthly township meeting. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. The regular monthly meeting continued at 7:25 p.m.

Assessment Policy – David Meyers talked to the Board Members about a Haven Township Assessment Policy. The purpose is to assess part of the cost of major construction or re-construction projects to persons and property that gain the most benefit. After discussion on this issue Supervisor Randy Linn made a motion to proceed with the starting of the preparation and put together a draft ordinance using the resources of MAT and use definitions with certain terminology. Supervisor Mike Pesch seconded the motion. The motion carried.

Comprehensive Plan (Draft) – Chairman Jeff Schlingmann handed out a Draft of the Haven Township, Sherburne County Minnesota Comprehensive Plan: 2011-2025 to the Board Members to look at. This comprehensive plan fulfills a portion of the Township’s obligation to the City of St. Cloud to preserve and safeguard that part of Haven Township covered by the Orderly Annexation Agreement adopted on October 18, 2010 from premature development. The Plan will serve as the guide for the Township Board to enact appropriate land use controls to limit development in Tracts 1 & 2. The intent is to

continue to protect farm land and sensitive environmental area, and existing commercial / industrial uses from scattered residential and non-residential development. The Board will discuss more on this and set up a work session sometime in July.

Zoning Ordinance & Subdivision Ordinance – The Board also discussed these. They will set up a work session sometime in July to discuss more on these also.

Apperts TIF Resolution – David Meyers explained to the Board Apperts Tax Increment Financing Plan. After discussion on this issue Supervisor Mark Knowles made a motion to accept and adopt the Resolution # 2011-02. Resolution of the Haven Town Board finding that the project plan for economic development district number 1 and the tax increment financing plan for economic development tax increment financing district number 1-1 conform to the general plans for the development and redevelopment of Haven Township. Supervisor Mike Pesch seconded the motion. The motion carried.

Then Supervisor Mike Pesch made a motion to accept and adopt the Resolution # 2011-03. Haven Township Sherburne County, Minnesota Resolution electing to participate in Sherburne County EDA area of operation and approving project. Supervisor Randy Linn seconded the motion. The motion carried.

Chairman Jeff Schlingmann set a meeting for Thursday, June 23, 2011 at 5:00 p.m. at the Haven Township Hall for the Haven Township Planning Commission Board. Clerk Mike Zniwski has posted this.

Haven Township Area Workplace Accident & Injury Reduction Act (A.W.A.I.R.) – Every July the Haven Township has the annual A.W.A.I.R. Supervisor Mike Pesch made a motion to appoint Supervisor Kathi Sims-Kosloski be the Safety Director for Haven Township. Supervisor Randy Linn seconded the motion. The motion carried. She will report next month.

BUSINESS FROM THE FLOOR

None

BUSINESS FROM THE SUPERVISORS

Supervisor Mike Pesch talked about noxious weeds.

Supervisor Kathi Sims-Kosloski talked about the road sign that is still on 60th Avenue. She is also working with Bill Gacke from Qwest (work being done by the Town Hall).

COMMUNICATIONS

Sherburne County Planning & Zoning – Public Hearings
Sherburne County Soil & Water – 36th Avenue Drainage
MAT Summer Short Courses

ADJOURN

It was moved by Supervisor Kathi Sims-Kosloski seconded by Supervisor Mike Pesch to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:53 p.m.

Chairman

Clerk/Treasurer