

MINUTES OF THE HAVEN TOWN BOARD MEETING
February 27, 2012

PUBLIC ACCURACY TEST

The Haven Township Clerk Mike Zniewski and Penny Weihrauch held a M100 Public Accuracy Test at 4:30 p.m. on Monday, February 27, 2012 at the Haven Township Hall. This machine will be used for the March 13, 2012 Township Election. The machine tested out fine and is ready to be used on Election Day.

BUDGET WORK SESSION

The Haven Town Board met at the Haven Town Hall on Monday, February 27, 2012. The meeting was called to order at 5:07 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Mike Pesch, Randy Linn, Mike Zniewski, and Tammy Schefers.

The Board Members discussed the Haven Township budget and where it is at now. Supervisor Randy Linn talked about his anticipated cash position at full levy collection rates in 2011 & 2012. The Board discussed the general fund receipts and disbursements, road fund receipts and disbursements and the fire fund receipts and disbursements. The Board talked about having a separate line item under the road and bridge fund for railroad crossing improvements, legal and professional fees. After more discussion about the budget from the board, Supervisor Mark Knowles then made a motion to recommend leaving the levy the same at \$370,000.00. Dedicate an assigned line item under Road & Bridge for Railroad Crossing Improvements, Legal Fees and Professional Fees. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. This work session was adjourned at 6:06 p.m.

BOARD OF AUDIT

The Haven Town Board met at the Haven Town Hall on Monday, February 27, 2012. The meeting was called to order at 6:07 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Mike Pesch, Randy Linn, Mike Zniewski, and Tammy Schefers.

KDV (Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Audited Financial Statements and Management Letter. The questions from the Board had been answered. The audit went well. Supervisor Kathi Sims-Kosloski made a motion to accept the audit report as published by KDV. Supervisor Mike Pesch seconded the motion. The motion carried. At 6:50 p.m. Supervisor Mike Pesch made a motion to adjourn the Board of Audit meeting. Supervisor Mark Knowles seconded the motion. The motion carried.

BUDGET REPORT

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations for the 2012 / Levy 2013. After discussion on this issue Supervisor Mark Knowles made a motion to recommend at the Annual Meeting to the Haven Township Residents that the 2012 Levy, payable in 2013 should be:

Revenue	\$ 55,000.00
Road & Bridge	\$270,000.00
Fire	<u>\$ 45,000.00</u>
Total Levy:	\$370,000.00

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. The Budget Report Meeting was adjourned at 6:58 p.m.

REGULAR BOARD MEETING

The Haven Town Board met at the Haven Town Hall on Monday, February 27, 2012. The meeting was called to order at 7:01 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Mike Pesch, Randy Linn, Mike Zniewski, David Meyers and Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Mark Knowles made a motion to add under Old Business - Fire Contract and then to approve the agenda. Supervisor Mike Pesch seconded the motion. The motion carried.

READING OF THE MINUTES

Supervisor Mark Knowles made a motion to approve the minutes. Supervisor Mike Pesch seconded the motion. The motion carried.

BUILDING PERMITS

There were no building permits.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Deputy Sheriff gave the January monthly report. There were a total of 57 incidents.

BILLS OUTSTANDING

Mike Zniewski	\$ 555.00
Mike Zniewski	\$ 170.24
Jeff Schlingmann	\$ 910.00
Jeff Schlingmann	\$ 128.12
Rinke Noonan Attorneys at Law	\$ 1,164.70
Sherburne County Auditor/Treasurer	\$ 14.54
Sherburne County Becker Citizen	\$ 72.58
Clint's Excavating, LLC	\$ 8,546.00
Kern, DeWenter, Viere, LTD	\$ 5,200.00
MN Association of Townships	\$ 50.00
Sherburne State Bank	\$ 9.95
PERA (Deposit)	\$ 261.80

Supervisor Mark Knowles made a motion to accept and approve the bills. Supervisor Mike Pesch seconded the motion. The motion carried.

OLD BUSINESS

Environmental Assessment for County Road 7 – The purpose of the Environmental Assessment is to examine the Sherburne County Corridor between 12th Street SE (Del-Tone Road) and Sherburne County Road 3. (CSAH 7 Alignment Alternatives) No new update.

Regulating town road right-of-ways / Installation of utilities Ordinances – The board will put it on the next agenda.

Screen & Projector Bid – Supervisor Jeff Schlingmann talked about a bid he had received from a company for the pull down screen and wireless projector for the Township Hall. This will help with presentations given at the township hall and the residents can see what the board is referring to on any subject. After more discussion on this subject Supervisor Mark Knowles made a motion to have Chairman Jeff Schlingmann not exceed the amount of \$2,000.00 to complete this project. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. For the record, Supervisor Randy Linn e-mailed this to the board: I will miss the proposals, but see the need for this. I would like us to spend less than \$900.00 on this if possible. Chairman Jeff Schlingmann is still looking into other options. No new update.

Sauk Rapids Fire Department Contract – The Board discussed the Sauk Rapids Fire Department Contract. The fees went up. After more discussion on this issue Supervisor Kathi Sims-Kosloski then made a recommendation to move forward with the Sauk Rapids Fire Department Contract and sign it for the next two years. Supervisor Randy Linn seconded the motion. The motion carried.

UPDATED ITEMS

APO –Chairman Jeff Schlingmann reported that the Area Planning Organization wanted to know which of the railroad crossings (52nd Street SE or 32nd Street SE) was priority for the Township if one was put on the schedule for improving with a gated crossing. The Board talked about the issue and said that both crossings were important. They would like to see both of them gated at the same time. After more discussion on this issue Supervisor Kathi Sims-Kosloski then made a recommendation for a motion to suggest that 32nd Street SE be the first one funded if they can not have both at the same time. Due to past data provided, 32nd Street SE is a dead end, higher traffic count on that road and site line concerns. This will be with the understanding that the 52nd Street SE crossing will not be closed. Supervisor Randy Linn seconded the motion. Supervisor Mark Knowles abstained from the vote. The motion carried. At the January meeting, the APO approved the two railroad crossings for Haven Township. The next step will be to go to the Full APO Board in March. The Township cost will be 10%. The process should get started in 2016 and be completed by 2017.

Zoning – The final copies of the Zoning and Subdivision Ordinances have been published and filed. It will be on the Township website for residents to view.

Airport Update – The Blue Angels will return to St. Cloud in 2013. The show is scheduled for July 20-21. The Central MN Council of the Boy Scouts of America will be putting on the event. There is a contract and it is moving forward. The Airport is still working to find an air carrier to come into the St. Cloud area.

Roads– Supervisor Mark Knowles is working on bids for the 65th Street project.

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

None

BUSINESS FROM THE SUPERVISORS

Supervisor Mark Knowles made a motion to accept and approve the 2012 Haven Township Board Meeting Dates as presented. Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to appoint the following Election Judges for the March 13, 2012 Township Election. They are Mike Zniewski, Rose Martinson, Diane Reed, Virginia Mezera, Penny Weihrauch, Melissa Ryan, Jean Paulson, Pat Engen and Joan Sholstrom. Supervisor Mike Pesch seconded the motion. The motion carried.

Local Board of Equalization and Appeal will be held on Monday, April 23, 2012, at 1:00 p.m. at the Haven Township Hall.

Chairman Jeff Schlingmann made a motion to send out a postcard to remind all residents to vote on March 13, 2012. A Ballot Question will be also included whether to move the Town election to November. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. The postcard will be sent out to the residents on March 3, 2013.

Supervisor Mike Pesch talked about the Del-Tone / Luth Range. Piles of dirt are on the site. They are mining the site to recover lead. This process is done every 15 – 20 years. Sherburne County and Conservation officers are aware of this. He also talked about his concerns on voting issues for the elderly, military troops and how to identify residents that come to vote.

The Annual Meeting Packets were handed out to each Supervisor to review.

Clean-Up Day for Haven Township is set for Saturday, May 5, 2012 from 8:00 a.m. to 12:00 p.m.

COMMUNICATIONS

Sherburne County Assessor – Fees for Service
Sherburne County Gravel Tax

Sherburne County Auditor/Treasurer – Township Road & Bridge Aid Qualification Levy
for Road & Bridge Aid Payable in 2014
Sherburne County Planning & Zoning – Public Hearings
Charter

ADJOURN

It was moved by Supervisor Mark Knowles seconded by Supervisor Randy Linn to
adjourn the meeting. The motion carried, and the meeting was adjourned at 7:31 p.m.

Chairman

Clerk/Treasurer