

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**January 28, 2013**

The Haven Town Board met at the Haven Town Hall on Monday, January 28, 2013. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Kathi Sims-Kosloski, Randy Linn, Mark Knowles, Mike Pesch, Mike Zniewski, David Meyers and Tammy Schefers.

**OATH OF OFFICE**

Supervisor (Chairman) Jeff Schlingmann was sworn into office on January 17, 2013. Supervisor Mark Knowles was sworn into office on January 25, 2013.

**ELECTION OF OFFICERS**

Supervisor Kathi Sims-Kosloski made a motion to nominate Supervisor Jeff Schlingmann to become Chairperson for this year. Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Kathi Sims Kosloski made a motion to nominate Supervisor Mark Knowles to become Vice Chairperson for this year. Supervisor Mike Pesch seconded the motion. The motion carried.

**APPROVAL OF AGENDA**

Supervisor Kathi Sims-Kosloski made a motion to add under the claims list Anderson Passe & Associates, P.A. for \$2,000.00 and Gloria Plombon \$ 75.00 for wages, and then to approve the agenda. Then Supervisor Randy Linn seconded the motion. The motion carried.

**READING OF THE MINUTES**

Supervisor Mark Knowles made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sherburne County Deputy Sheriff gave the December monthly report. There were a total of 74 incidents. The question was brought to the deputy about littering. There is a Shopping News Paper carrier tossing papers in resident driveways that do not want them. The Sheriff looked into this and if the residents do not wish to get the paper, they should directly call the shopping news.

**BILLS OUTSTANDING**

Mike Zniewski	\$	600.00
Gloria Plombon	\$	75.00
Kevin Knapek	\$	20.00
Leon Weis	\$	20.00

Jeff Rhodes	\$ 4,185.00
Internal Revenue Service	\$ 2,123.88
MN Department of Revenue	\$ 187.28
Sherburne County Auditor/Treasurer	\$ 54.21
Continental Press Company	\$ 506.59
Anderson Passe & Associates, P.A.	\$ 2,000.00
Connexus Energy	\$ 33.00
Frontier	\$ 747.60
Clint's Excavating, LLC	\$ 4,055.00
Clint's Excavating, LLC	\$ 3,710.00
PERA (Deposit)	\$ 81.00

Supervisor Mark Knowles made a motion to accept and approve the bills. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**PUBLIC HEARING/COMMENT**

None

**OLD BUSINESS**

Dust Control – The Board discussed the dust issue on 65<sup>th</sup> Street SE. They talked about calcium chloride and how that might help stop the dust. Supervisor Kathi Sims-Kosloski made a motion to have Supervisor Mark Knowles look into this option of calcium chloride and how much it might be. He can then bring it back to the board next month. Supervisor Mike Pesch seconded the motion. The motion carried. Bruce Hentges should also be informed we will be talking about this next month.

ROW Platt 44 County Road 91 – A packet of information was handed out to each Board Member regarding County Road 91. Sherburne County proposes to give County Highway 91 to Haven and Clear Lake Townships. This is referred to as a “turn back road”. Sherburne County does not have a Road Order for County Highway 91. This part of the road was never formally established as a public road. It is a road by use. After more discussion on this issue Chairman Jeff Schlingmann and Supervisor Mark Knowles will talk with the County to let them know the Town’s position before the County spends any more time and money on the roadway. Rhonda Lewis from Sherburne County will come to speak at the March 18, 2013 meeting to talk with the Board about this road.

End of Year Budget – Supervisor Randy Linn handed out a sheet showing the receipts and disbursements throughout the funds. The Board discussed this and will continue discussing this for the next couple of months. The Board will have this ready to present at the annual township meeting.

Snow and Ice Policy – The Board discussed having a resolution for a snow and ice control policy. The Board Members reviewed the sample resolution that was passed out and they made changes. David Meyers will make the changes and have it ready for the Board Members next month. .

## **UPDATED ITEMS**

APO – The funding is very limited for projects. The Supervisors asked if it is needed for all of the Supervisors to attend the meetings, or if there could be just one to save on funding. The Board Members will discuss this at future meetings.

Zoning – None

Airport Update – The Blue Angels will return to St. Cloud in 2013. The show is scheduled for July 20-21. The Central MN Council of the Boy Scouts of America will be putting on the event. There is an open meeting, the third Tuesday of every month at 6:00 p.m. Location is at the Boy Scouts Office on Pine Cone Road (Sartell). The person in charge will be keeping in contact by e-mails and Skype. The Air Show will be held on the St. Cloud Property. Everything is still on track with the Air Show.

Supervisor Kathi Sims-Kosloski made a motion to post two informational meetings at the Coyote Moon (lower level) to discuss Airport Issues. The first will be held on Tuesday, March 26, 2013 at 6:00 p.m. and the seconded will be held on Tuesday, May 14, 2013 at 6:00 p.m. Supervisor Randy Linn seconded the motion. The motion carried.

Allegiant Airlines is booked out through the end of August, 2013.

Roads– Supervisor Mark Knowles said that the Sign Management Survey team looked at the township signs, posts and the condition of them. He should be getting the final report soon. The board talked about the 25 mph signs in developments, more discussion on this will be next month.

## **NEW BUSINESS**

License Agreement – Mr. & Mrs. Wally Sheer attended the meeting to talk with the Board about allowing keeping their garage in the Town right-of-way. After the Board Members discussed this issue, Supervisor Kathi Sims-Kosloski made a motion to accept and approve the License Agreement with the Sheer's. Supervisor Mark Knowles seconded the motion. The motion carried.

Resolution Concerning Unsigned Ordinances/Resolutions – David Meyers talked with the board about some ordinances and resolutions that they can not find the originals on. After discussion on this issue, Supervisor Mike Pesch made a motion to adopt the Resolution to Re-Affirm Previously Adopted Ordinances and Resolutions (Resolution #R-2013-100). Supervisor Randy Linn seconded the motion. The motion carried. Then Supervisor Mike Pesch made a motion to publish a summary of the resolution. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

## **BUSINESS FROM THE FLOOR**

None

## **BUSINESS FROM THE SUPERVISORS**

The February 25, 2013 Meeting will start at 5:00 p.m. with the Board of Audit, following KDV at 6:00 p.m. and 7:00 p.m. the regular monthly meeting.

After discussion on Supervisor Committee Assignments, Supervisor Kathi Sims-Kosloski made the motion to have the Committee Assignments as follows:

Road & Bridge:	Mark Knowles
Sherburne Cty Township Association:	Mike Pesch / Jeff Schlingmann
St. Cloud APO:	Mark Knowles / Kathi Sims-Kosloski Penny Weihrauch (citizen rep.)
Sherburne Cty Soil & Water:	Mark Knowles
Wild & Scenic River:	Mike Pesch / Jane Korte (citizen rep.)
St. Cloud Airport Advisory Board:	Kathi Sims-Kosloski / Mike Pesch
Sauk Rapids Fire Department Meetings:	Kathi Sims-Kosloski / Randy Linn
Sherburne Cty Planning Commission:	Jeff Schlingmann / Mike Pesch
Haven Township Clean-Up Day:	Kathi Sims-Kosloski
Safety Director:	Kathi Sims-Kosloski / Gloria Plombon (citizen rep.)
Haven Township Zoning Board of Adjustment:	All Board of Supervisors
Haven Township Planning Commission:	All Board of Supervisors
Haven Township Animal Control Warden:	All Board of Supervisors

Supervisor Randy Linn seconded the motion. The motion carried.

After discussion on Projects & Areas of Interest, Supervisor Mark Knowles made a motion to have the assignments as follows:

Audit, Budget & Accounting:	Randy Linn / Mike Zniewski
Rail Crossing:	Mark Knowles / Mike Pesch
Franchise Agreements:	Kathi Sims-Kosloski / Mike Zniewski
Zoning Administration:	Jeff Schlingmann
MS4 Permit Compliance:	Jeff Schlingmann
Mining Restoration Plans:	Kathi Sims-Kosloski / Mark Knowles

Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to have Haven Township Clean-Up Day on Saturday, April 27, 2013. It will be from 8:00 a.m. – 12:00 p.m. Supervisor Mark Knowles seconded the motion. The motion carried. David Meyers will have the Boy Scouts help out again this year.

Supervisor Mark Knowles made a motion to designate the official depositories for the Haven Township Funds for 2013 as Plaza Park Bank, Sherburne State Bank and Wells Fargo Bank of MN. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mike Pesch made a motion to approve electronics funds transfer for all vendor payments and payroll from the checking account. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to designate the official publication paper for legals the Citizen Paper of Becker, MN and at the three posting locations: Haven Township Hall, County Road 3 / 65<sup>th</sup> Avenue, and County Road 8 / 42<sup>nd</sup> Street. Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to set the rates of compensation as follows:

Supervisors: \$75.00 per meeting & \$20.00 per hour  
Clerk/Treasurer: \$75.00 per meeting & \$20.00 per hour  
Deputy Clerk: \$75.00 per meeting & \$20.00 per hour  
Election Judges \$20.00 per hour  
Hall Maintenance Employees: \$15.00 per hour  
Miscellaneous Temporary Employee: \$15.00 per hour  
Mileage per IRS 2013: .565 per mile

Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to set the regular meeting dates as talked about. The third Monday of the month at 7:00 p.m. January & February the forth Monday at 7:00 p.m., due to holidays. Supervisor Mike Pesch seconded the motion. The motion carried.

### **COMMUNICATIONS**

- \* The Local Board of Appeal & Equalization is set for April 15, 2013 at 1:00 p.m. at the Haven Township Hall
- \* Park Dedication Accounts
- \* CMCM Major & Minor Events
- \* Charter Rate Adjustment Notification

### **ADJOURN**

It was moved by Supervisor Mark Knowles seconded by Supervisor Mike Pesch to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:18 p.m.

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Chairman

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Clerk / Treasurer