

MINUTES OF THE HAVEN TOWN BOARD MEETING
January 25, 2016

The Haven Town Board met at the Haven Town Hall on Monday, January 25, 2016. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Clerk Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

ELECTION OF OFFICERS

Supervisor Randy Linn made a motion to nominate Supervisor Jeff Schlingmann as Chairperson for the upcoming 2016 year. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to nominate Supervisor Mark Knowles as Vice Chairperson for the upcoming 2016 year. Supervisor Randy Linn seconded the motion. The motion carried.

APPROVAL OF AGENDA

Supervisor Kathi Sims-Kosloski made a motion to accept and to approve the agenda with adding Proposed Sauk Rapids Fire Contract under New Business. Supervisor Randy Linn seconded the motion. The motion carried.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff reported 64 incidents for the month of December.

READING OF THE MINUTES

Supervisor Randy Linn made a motion to approve the minutes. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

BUILDING PERMITS

There were no building permits.

BILLS OUTSTANDING

Mike Zniewski	\$	900.00
Mike Zniewski	\$	58.00
Rinke Noonan Attorneys at Law	\$	66.00
Rinke Noonan Attorneys at Law	\$	307.00
Connexus Energy	\$	59.00
Frontier	\$	69.25
Marson Contractors	\$	1,862.50
Marson Contractors	\$	2,010.00
Marson Contractors	\$	1,811.25
Marson Contractors	\$	1,216.25
Citizen-Tribune	\$	42.16
Cloudnet	\$	36.00

Sherburne County Auditor/Treasurer	\$	195.96
Sherburne County Assoc. of Townships	\$	1,307.36
XCEL Energy	\$	171.84
City of Sauk Rapids	\$	595.00
Sherburne State Bank	\$	0.00
PERA (Deposit)	\$	<u>126.00</u>
Total:	\$	10,581.57

Supervisor Randy Linn made a motion to approve and accept the claims. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried with: 3 – Aye / 2-Absent / 0-Opposed

PUBLIC HEARING/COMMENT

None

OLD BUSINESS

Township Road Project List- the board members will look this over and decide which roads need attention for the upcoming years.

7th Street SE – (August Meeting) The Board discussed the road 7th St SE that comes out to Appert’s (Sysco) off of 15th Avenue SE. This road is a Township road. The road is not very long. The Board discussed options of vacating this road and seeing if Appert’s (Sysco) would like to take it over. The board members are still pending on a decision for this part of the road.

Clerk Mike Zniwski stated that the County has decided on the voting equipment that will be used for the upcoming 2016 elections. The cost of the machine for Haven Township will be \$7,283.40. The Haven Township Board decided that they will pay payments on this, due to there is not a discount if they pay it in full.

County Road 90 Maintenance Agreement – Clear Lake Township created a resolution for an agreement for the division of maintenance responsibilities for a certain town road intersecting the Clear Lake / Haven Township Line. After reviewing this agreement Supervisor Kathi Sims-Kosloski made a motion to have Legal Council David Meyers rewrite the agreement with the corrections the board wishes. Supervisor Randy Linn seconded the motion. The motion carried.

2017 Proposed Budget – Supervisor Randy Linn handed out a summary of the receipts and disbursements of the general fund, road and bridge fund and the fire fund. The board members discussed the budget for the year and looking ahead. Supervisor Randy Linn will discuss with Supervisor Mark Knowles his plan on where he needs to go with the road projects and how much they will cost. The board will continue to discuss the proposed budget next month to prepare for the Haven Township Annual Meeting.

NEW BUSINESS

Proposed Fire Contract – The board members went over the Sauk Rapids Proposed Fire Contract. It was mentioned about considering dry hydrants for the lakes and the rivers in Haven Township. Supervisor Kathi Sims-Kosloski and Supervisor Randy Linn will attend the annual Sauk Rapids Fire Meeting on February 11, 2016 at 7:00 to discuss this and bring it back to the February Monthly Meeting.

SUPERVISOR COMMITTEE ASSIGNMENTS

After the Board Members discussed the Draft Supervisor Committee Assignments and Projects & Areas of Interest, Supervisor Kathi Sims-Kosloski made the motion to accept and have the Committee Assignments as follows:

Sherburne County Township Association:	Mike Pesch / Jeff Schlingmann
Sherburne County Soil & Water:	Mark Knowles
St. Cloud Airport Advisory Board:	Kathi Sims-Kosloski / Mike Pesch
Sauk Rapids Fire Meetings:	Kathi Sims-Kosloski / Randy Linn
Sherburne Planning Commission:	Jeff Schlingmann / Mike Pesch
Haven Township Road & Bridge:	Mark Knowles
Haven Township Zoning Board of Adjustment:	All Board of Supervisors
Haven Township Planning Commission:	All Board of Supervisors
Haven Township Animal Control Warden:	All Board of Supervisors

Projects & Areas of Interest

Audit, Budget & Accounting:	Randy Linn / Mike Zniewski
Road & Bridge:	Mark Knowles
Rail Crossing:	Mark Knowles / Mike Pesch
Right-of-Way Permits	Mark Knowles / Kathi Sims-Kosloski
Franchise Agreements:	Kathi Sims-Kosloski / Mike Zniewski
Zoning / Platting Administration:	Jeff Schlingmann
MS4 Permit Compliance:	Jeff Schlingmann
Mining Restoration Plans:	Kathi Sims-Kosloski / Mark Knowles
Wild & Scenic River:	Mike Pesch / Jane Korte (citizen rep.)
Haven Township Clean-Up Day:	Kathi Sims-Kosloski
Safety Director:	Kathi Sims-Kosloski
Animal Control Warden:	All Board of Supervisors

Supervisor Randy Linn seconded the motion. The motion carried.

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann: None

Supervisor Randy Linn – He will have the revised 2017 Preliminary Budget ready for the February meeting for the Board Members to go through.

Supervisor Mike Pesch – Excused Absence

Supervisor Mark Knowles – Excused Absence

Supervisor Kathi Sims-Kosloski –Asked about Clean-Up Day and when it is scheduled. She will also check on the Fire Extinguisher at the Township Hall to see if it has to be checked and tagged every year.

The Haven Township Board of Appeal and Equalization will be held on Thursday, April 14, 2016 at 1:00 p.m. at the Haven Township Hall.

CLERK UPDATE

Supervisor Randy Linn made a motion to set the Annual Haven Township Clean-Up Day on Saturday, May 14, 2016, from 8:00 a.m. – 12:00 p.m. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to designate the official depositories for the Haven Township Funds for 2016 as Plaza Park Bank, Sherburne State Bank and Wells Fargo Bank of MN. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Randy Linn made a motion to approve electronics funds transfer for all vendor payments and payroll from the checking account. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to designate the official publication paper for legals the Citizen-Tribune (Paper of Becker, MN) and at the three posting locations: Haven Township Hall, County Road 3 / 65th Avenue, and County Road 8 / 42nd Street. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Randy Linn made a motion to set the rates of compensation as follows:

Supervisors:	\$80.00 per meeting & \$30.00 per hour
Clerk/Treasurer:	\$80.00 per meeting & \$30.00 per hour
Deputy Clerk:	\$80.00 per meeting & \$30.00 per hour
Election Judges	\$30.00 per hour
Hall Maintenance Employees:	\$25.00 per hour
Miscellaneous Temporary Employee:	\$25.00 per hour
Mileage per IRS Standards 2015:	Mileage per IRS Standards

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to set the regular meeting dates as talked about. They would be the third Monday of the month at 7:00 p.m., January & February the fourth Monday at 7:00 p.m., due to holidays. Supervisor Randy Linn seconded the motion. The motion carried.

BUSINESS FROM THE FLOOR

Roger Plombon asked if it is possible to get a different stove/oven in the township hall. The thermostat is not working in the oven and it is very old.

Representative Jim Knobloch would like to be on the agenda to speak with an update at the February 22, 2016 meeting.

COMMUNICATIONS

- Planning & Zoning Notice of Public Hearings
- Sherburne County Association of Townships Meeting
- Community Partner Meeting Agenda
- Shervision Community Project Presentation
- SCAT Meeting
- Drainage & Wetland Conference

ADJOURN

It was moved by Supervisor Randy Linn seconded by Kathi Sims-Kosloski to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:10 p.m.

Chairman

Date

Clerk / Treasurer

Date