

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**January 22, 2018**

The Haven Town Board met at the Haven Town Hall on Monday, January 22, 2018. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Supervisor Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

**ELECTION OF OFFICERS**

Supervisor Randy Linn made a motion to nominate Jeff Schlingmann to be the Chairperson for 2018. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mike Pesch made a motion to nominate Mark Knowles to be Vice Chairperson for 2018. Supervisor Randy Linn seconded the motion. The motion carried.

**APPROVAL OF AGENDA**

Supervisor Kathi Sims-Kosloski made a motion to accept and to approve the agenda. Supervisor Randy Linn seconded the motion. The motion carried.

**SHERBURNE COUNTY SHERIFF REPORT**

Sherburne County Sheriff Joel Brott handed out a summary packet and gave an overview of the 2017 Annual Report for Haven Township. He talked about Service and Arrests, Criminal Activity, Four New Patrol Deputies and the progress within the County. Haven Township has been up in crimes since last year. In 2016 there were a total of 874 Calls for Service/Arrests and in 2017 there were a total of 1261 Calls for Service/Arrests. The Haven Township Board thanked him for attending the meeting with the update from last year.

**READING OF THE MINUTES**

Supervisor Mike Pesch made a motion to approve the December 18, 2017 board minutes and the December 18, 2017 Haven Township Planning Commission Minutes. Supervisor Randy Linn seconded the motion. The motion carried.

**BUILDING PERMITS**

There were six building permits.

**BILLS OUTSTANDING**

Jeff Rhodes	\$ 15,970.00
Cloudnet	\$ 36.00
Frontier	\$ 321.95
Connexus Energy	\$ 91.00
Xcel Energy	\$ 207.16
City of St. Cloud	\$ 477.00
City of Sauk Rapids	\$ 365.00

Citizen Tribune	\$	54.15
Sherburne Cty Auditor/Treasurer	\$	199.74
Rinke Noonan Attorneys at Law	\$	72.00
Rinke Noonan Attorneys at Law	\$	96.00
Rinke Noonan Attorneys at Law	\$	1,021.30
Rinke Noonan Attorneys at Law	\$	46.00
Rinke Noonan Attorneys at Law	\$	504.00
Bogart, Pederson & Associates, Inc.	\$	275.00
Internal Revenue Service	\$	82.12
Internal Revenue Service	\$	2,334.37
MN Department of Revenue	\$	116.81
Sherburne State Bank	\$	0.00
PERA (Deposit)	\$	0.00
Total:	\$	22,269.60

Supervisor Mike Pesch made a motion to approve and accept the claims. Supervisor Randy Linn seconded the motion. The motion carried with: 5 – Aye / 0-Absent / 0-Opposed

**PUBLIC HEARING/COMMENT**

None

**OLD BUSINESS**

52<sup>nd</sup> Street SE Road Order– Legal Council David Meyers spoke with the board members on the Road Order for 52<sup>nd</sup> Street SE. He handed out a Certificate of Survey for the board to look at. He discussed how the road needs to have a road order. The road will stay the same on its current alignment now, but he needs the signatures of all the property owners to sign off on the 66’ right-of-way. Larry Czech was present at the meeting and wants to know that the road will not be changed. He wants to see it keep the curve in it and not get straightened out. If the road is straightened, he will loose part of his yard. As long as the board keeps the road as is, with the curve in it, Larry Czech said he will sign the paperwork for the road right-of-way. David Meyers will get a draft resolution completed for the board members to review for next meeting.

Elk River Estates - Supervisor Kathi Sims-Kosloski said that the final payment has not been paid out yet. The road still needs to be completed with a few items that she is working on. The NPDES permit has to be modified yet. Supervisor Mark Knowles made a motion to give Supervisor Kathi Sims-Kosloski authority to sign the needed paperwork on behalf of the township, when the project is complete and then release the funds. Supervisor Mike Pesch seconded the motion. The motion carried.

2019 Haven Township Budget – Supervisor Randy Linn is getting a preliminary budget together for the next meeting. The Board will meet at 5:30 p.m. on February 26, 2018 to discuss budget issues. The Board will meet at 6:00 p.m. for the Board of Audit on February 26, 2018, followed by the regular Board Meeting at 7:00 p.m. The Clerk will post these meetings in the proper locations.

**NEW BUSINESS**

None

**SUPERVISOR COMMITTEE ASSIGNMENTS**

After the Board Members discussed the Draft Supervisor Committee Assignments, Projects & Areas of Interest, the board members all agreed to accept and have the Committee Assignments stay as follows:

Sherburne County Township Association:	Mike Pesch / Jeff Schlingmann
Sherburne County Soil & Water:	Mark Knowles
St. Cloud Airport Advisory Board:	Kathi Sims-Kosloski / Mike Pesch
Sauk Rapids Fire Meetings:	Kathi Sims-Kosloski / Randy Linn
Sherburne County Planning Commission:	Jeff Schlingmann / Mike Pesch
Haven Township Zoning Board of Adjustment:	All Board of Supervisors
Haven Township Planning Commission:	All Board of Supervisors
Haven Township Animal Control Warden:	All Board of Supervisors

**Projects & Areas of Interest**

Audit, Budget & Accounting:	Randy Linn / Mike Zniewski
Road & Bridge:	Mark Knowles
Rail Crossing:	Mark Knowles / Mike Pesch
Right-of-Way Permits	Mark Knowles / Kathi Sims-Kosloski
Franchise Agreements:	Kathi Sims-Kosloski / Mike Zniewski
Zoning / Platting Administration:	Jeff Schlingmann
MS4 Permit Compliance:	Jeff Schlingmann
Mining Restoration Plans:	Kathi Sims-Kosloski / Mark Knowles
Wild & Scenic River:	Mike Pesch / Jane Korte (citizen rep.)
Haven Township Clean-Up Day:	Kathi Sims-Kosloski
Safety Director:	Kathi Sims-Kosloski / Gloria Plombon (citizen rep.)

**BUSINESS FROM THE SUPERVISORS**

The board members discussed keeping all the township funds in one location. After discussion on this, Supervisor Mike Pesch made a motion that all the Haven Township Funds should be kept within US Bank. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Chairman Jeff Schlingmann – He attended the MN Township Association Meeting. The no growth policy seems to be working in Haven Township, there were only two new homes constructed in 2017. On Sherburne County Road 3, the bridge will be replaced this summer in 2018.

Supervisor Randy Linn – There are telephone poles in the ditches to upgrade the line for the Solar Farm that is coming in on County Road 8. He will attend the Sauk Rapids Fire Department Meeting on February 14, 2018.

Supervisor Mike Pesch – He asked if there is still tree trimming within the township that has to be completed. A resident contacted him about a mailbox that was hit while snowplowing. This was the 3<sup>rd</sup> time it happened. He will refer to them a township break-a-way post. The township will provide a post and install it for \$150.00.

Supervisor Mark Knowles – He talked about a driveway in Prairie Woods that still has to be removed. There is still more tree trimming within the township that has to be done.

Supervisor Kathi Sims-Kosloski – She will attend the Fire Department Meeting with the Sauk Rapids Fire Department on February 14, 2018. The Airport will be having lots of jets at it for the big super bowl weekend. They will be coming in Friday through the weekend and they should all be gone by Monday.

**CLERK UPDATE ITEMS**

Tuesday, March 13, 2018 at 7:00 p.m. is the Haven Township Annual Meeting.

Supervisor Kathi Sims-Kosloski made a motion to set the Annual Haven Township Clean-Up Day on Saturday, May 12, 2018, from 8:00 a.m. – 12:00 p.m. Supervisor Mike Pesch seconded the motion. The motion carried.

Supervisor Randy Linn made a motion to designate the official depositories for the Haven Township Funds for 2018 to US Bank. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Randy Linn made a motion to approve electronics funds transfer for all vendor payments and payroll from the checking account. Supervisor Mark Knowles seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to designate the official publication paper for legals the Citizen-Tribune (Paper of Becker, MN) and at the three posting locations: Haven Township Hall, County Road 3 / 65<sup>th</sup> Avenue, and County Road 8 / 42<sup>nd</sup> Street. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mike Pesch made a motion to set the rates of compensation as follows:

Supervisors:	\$80.00 per meeting & \$30.00 per hour
Clerk/Treasurer:	\$80.00 per meeting & \$30.00 per hour
Deputy Clerk:	\$80.00 per meeting & \$30.00 per hour
Election Judges	\$30.00 per hour
Hall Maintenance Employees:	\$25.00 per hour
Miscellaneous Temporary Employee:	\$25.00 per hour
Mileage per IRS Standards 2018:	Mileage per IRS Standards

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to set the regular meeting dates as talked about. They would be the third Monday of the month at 7:00 p.m., January & February the

fourth Monday at 7:00 p.m., due to holidays. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**PUBLIC TIME - BUSINESS FROM THE FLOOR**

A resident asked if a list of dates for the monthly meetings could be posted on-line.

**COMMUNICATIONS**

MN Association of Townships – Next Meeting & Agenda

Whitney Senior Center Membership Question

MAT New Website

Sherburne County Soil & Water – Tree Order Form

Sherburne County Storm Water Workshop

**ADJOURN**

It was moved by Supervisor Mark Knowles seconded by Supervisor Mike Pesch to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:24 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk / Treasurer

\_\_\_\_\_  
Date