

**MINUTES OF THE HAVEN TOWN BOARD MEETING**  
**February 25, 2013**

**BUDGET WORK SESSION**

The Haven Town Board met at the Haven Township Hall on Monday, February 25, 2013. The meeting was called to order at 5:05 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Mark Knowles, Kathi Sims-Kosloski, Mike Pesch, Randy Linn, Mike Zniewski, and Tammy Schefers.

The Board Members discussed the Haven Township budget and where it is at now. Supervisor Randy Linn talked about his anticipated cash position at full levy collection rates in 2012 & 2013. The Board discussed the general fund receipts and disbursements, road fund receipts and disbursements and the fire fund receipts and disbursements. They also discussed the railroad crossing improvements, Town Hall improvements and the legal and professional fees. After the discussion was finished Supervisor Mark Knowles made a motion to tentatively approve the budget recommendations that the board discussed tonight, for 2014. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

**BUDGET REPORT**

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations for the 2013 / Levy 2014. After discussion on this issue Supervisor Mark Knowles made a motion to recommend at the Annual Meeting to the Haven Township Residents that the 2013 Levy, payable in 2014 should be:

Revenue	\$ 50,000.00
Road & Bridge	\$275,000.00
Fire	<u>\$ 45,000.00</u>
Total Levy:	\$370,000.00

Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

The work session and budget report was adjourned at 6:11 p.m.

**BOARD OF AUDIT**

The Haven Town Board met at the Haven Town Hall on Monday, February 25, 2013. The meeting was called to order at 6:12 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Kathi Sims-Kosloski, Randy Linn, Mark Knowles, Mike Pesch, Mike Zniewski, and Tammy Schefers.

KDV (Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Audited Financial Statements and Management Letter. The questions from the Board had been answered. The audit went well. Supervisor Mike Pesch made a motion to accept the audit report as published by KDV. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. At 6:35 p.m. Supervisor Mark Knowles made

a motion to adjourn the Board of Audit meeting. Supervisor Randy Linn seconded the motion. The motion carried.

**REGULAR BOARD MEETING**

The Haven Town Board met at the Haven Town Hall on Monday, February 25, 2013. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Jeff Schlingmann, Kathi Sims-Kosloski, Randy Linn, Mark Knowles, Mike Pesch, Mike Zniewski, David Meyers and Tammy Schefers.

**APPROVAL OF AGENDA**

Supervisor Kathi Sims-Kosloski made a motion accept and to approve the agenda. Then Supervisor Mark Knowles seconded the motion. The motion carried.

**READING OF THE MINUTES**

Supervisor Kathi Sims-Kosloski made a motion to approve the minutes. Supervisor Mark Knowles seconded the motion. The motion carried.

**BUILDING PERMITS**

There were no building permits.

**SHERBURNE COUNTY SHERIFF REPORT**

The Sherburne County Sheriff, Joel Brott gave the 2012 Annual Report of Haven Township. He handed out a packet for all the Board Members to follow. He touched on all the service/arrest calls, criminal activity, office highlights of the Sheriff's office, Project Lifesaver and what is upcoming for 2013 (drug free coalition and theft from auto prevention). He felt that Haven Township is in pretty good standards.

**BILLS OUTSTANDING**

Mike Zniewski	\$	505.00
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Xcel Energy	\$	44.43
Connexus Energy	\$	79.00
Cloudnet	\$	38.40
Sherburne County Assoc. of Township	\$	1,300.64
City of Sauk Rapids	\$	550.00
Rinke Noonan Attorneys at Law	\$	2,157.05
AAA Sewer & Drain Cleaning	\$	175.00
Sherburne County Becker Citizen	\$	181.20
Clint's Excavating, LLC	\$	25,743.00
PERA (Deposit)	\$	68.17

Supervisor Kathi Sims-Kosloski made a motion to accept and approve the bills. Supervisor Mark Knowles seconded the motion. The motion carried.

**PUBLIC HEARING/COMMENT**

None

## **OLD BUSINESS**

Dust Control – The Board discussed the dust issue on 65<sup>th</sup> Street SE. They talked about calcium chloride and how that might help stop the dust. Supervisor Mark Knowles looked into this option of calcium chloride. He is working with a company called Central MN Dust Control. He will have more information at the next meeting about pricing and the best options for this road.

ROW Plat 44 County Road 91 – A packet of information was handed out to each Board Member regarding County Road 91. Sherburne County proposes to give County Highway 91 to Haven and Clear Lake Townships. This is referred to as a “turn back road”. Sherburne County does not have a Road Order for County Highway 91. This part of the road was never formally established as a public road. It is a road by use. After more discussion on this issue Chairman Jeff Schlingmann and Supervisor Mark Knowles will talk with the County to let them know the Town’s position before the County spends any more time and money on the roadway. Rhonda Lewis from Sherburne County will come to speak at the March 18, 2013 meeting to talk with the Board about this road.

Snow and Ice Policy – The Board Members reviewed the ordinance that was passed out. After discussion on this Supervisor Kathi Sims-Kosloski made a motion to accept and approve the Ordinance No. 2013-1, for Establishing a Snow and Ice Control Policy and to include a summary of it for the proper posting spots. Supervisor Mark Knowles seconded the motion. The motion carried.

## **UPDATED ITEMS**

APO –None

Zoning – None

Airport Update –Everything is still on track with the Air Show. There will be two informational meetings about the air show. They will be at the Coyote Moon & Grill. The first will be held on Tuesday, March 26, 2013 at 6:30 p.m. and the second will be held on Tuesday, May 14, 2013 at 6:30 p.m. Allegiant Airlines is booked out through the end of September, 2013.

Roads– Supervisor Mark Knowles talked with the board about the 25 mph signs in developments. The board will decide what they wish to do next month on this issue.

## **NEW BUSINESS**

The Annual Haven Township Meeting is being held on Tuesday, March 12, 2013 at 7:00 p.m.

The Board Members talked about the Annual Meeting Agenda. After discussion on this Supervisor Mark Knowles made a motion to accept and approve the proposed agenda for the annual meeting. Supervisor Mike Pesch seconded the motion. The motion carried.

**BUSINESS FROM THE FLOOR**

Laura Light asked the status on the Sherwood West (36<sup>th</sup> Avenue) bid proposals. It will be brought up at the annual meeting for discussion.

**BUSINESS FROM THE SUPERVISORS**

Supervisor Mark Knowles asked if the Board should continue with the APO (Area Planning Organization). After discussion on this issue, Supervisor Mike Pesch made a motion to pay the first half of the dues for the APO of \$1,300.00. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski wants to talk about clean-up day next month under old business.

**COMMUNICATIONS**

The Local Board of Appeal & Equalization is set for April 15, 2013 at 1:00 p.m. at the Haven Township Hall

Dave & Corrine Szafranski – Canine Agility of Central MN

Watershed Association Meeting – Elk River

Short Courses

**ADJOURN**

It was moved by Supervisor Kathi Sims-Kosloski seconded by Supervisor Mark Knowles to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:57 p.m.

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Chairman

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Clerk / Treasurer