

MINUTES OF THE HAVEN TOWN BOARD MEETING
February 22, 2016

BUDGET WORK SESSION

The Haven Town Board met at the Haven Town Hall on Monday, February 22, 2016. The meeting was called to order at 5:07 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Randy Linn, Supervisor Kathi Sims-Kosloski, Supervisor Mark Knowles, Clerk/Treasurer Mike Zniewski, and Deputy Clerk Tammy Schefers.

The Board Members discussed the Haven Township budget. Supervisor Randy Linn talked about the anticipated cash position at full levy collection rates. The Board discussed the general fund receipts and disbursements. They also talked about the projected road projects for the upcoming year.

Supervisor Mark Knowles made a motion that the next area for roads that the board will start looking and fixing will be in the Elk River Estates Addition. This will be an area that the board can do in phases. Supervisor Randy Linn seconded the motion. The motion carried.

After that discussion was finished, Supervisor Kathi Sims-Kosloski made a motion to tentatively approve the budget recommendations that the board discussed tonight for the 2016 Levy. Supervisor Mark Knowles seconded the motion. The motion carried.

BUDGET REPORT

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations. After discussion on this issue, Supervisor Kathi Sims-Kosloski made a motion to recommend at the Board Meeting and at the Annual Meeting to the Haven Township Residents that the 2016 Levy, payable in 2017 should be:

Revenue	\$ 71,000.00
Road & Bridge	\$244,000.00
Fire	<u>\$ 55,000.00</u>
Total Levy:	\$370,000.00

Supervisor Mark Knowles seconded the motion. The motion carried. The work session and budget report was completed by 6:00 p.m.

BOARD OF AUDIT

The Board of Audit meeting was started at 6:00 p.m.

BerganKDV (Bergan-Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Audited Financial Statements and Communications Letter. The audit went well and all the questions from the Board Members had been answered. Supervisor Kathi Sims-Kosloski made a motion to approve and accept the

audit report as published by BerganKDV. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to approve and accept the 2015 receipts and disbursements. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Kathi Sims-Kosloski made a motion to adjourn the Audit / Budget Meeting. Supervisor Randy Linn seconded the motion. The motion carried. The meeting was adjourned at 6:27 p.m.

REGULAR BOARD MEETING

The Haven Town Board met at the Haven Town Hall on Monday, February 22, 2016. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Clerk/Treasurer Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Kathi Sims-Kosloski made a motion to accept and to approve the agenda. Supervisor Mark Knowles seconded the motion. The motion carried.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff, Joel Brott, gave his Annual Overall Summary of 2015 Sheriff's Report for Haven Township. Sheriff Brott made the comment that they see many people throughout the County who drive and talk on the phone, text, eat and drink. This is becoming more of a problem and is a lot of the accidents that are happening out there. It is people of all ages. The Sheriff's Department is going to pay more attention to these distractive drivers. They will be fined.

READING OF THE MINUTES

Supervisor Kathi Sims-Kosloski made a motion to approve the minutes. Supervisor Randy Linn seconded the motion. The motion carried.

BUILDING PERMITS

There were three building permits.

BILLS OUTSTANDING

Mike Zniewski	\$ 590.00
Mike Zniewski	\$ 58.00
Rinke Noonan Attorneys at Law	\$ 164.50
Rinke Noonan Attorneys at Law	\$ 408.50
Rinke Noonan Attorneys at Law	\$ 25.00
Rinke Noonan Attorneys at Law	\$ 117.50
Marson Contractors	\$ 1,822.50
Marson Contractors	\$ 2,331.25

Marson Contractors	\$ 2,125.00
Marson Contractors	\$ 2,290.00
Marson Contractors	\$ 1,655.00
Marson Contractors	\$ 1,700.00
Jeff Rhodes	\$ 250.00
City of St. Cloud	\$ 461.00
Citizen / Tribune	\$ 42.16
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Connexus Energy	\$ 58.00
Xcel Energy	\$ 179.58
Frontier	\$ 81.87
PERA (Deposit)	\$ 82.60
Total:	\$ 14,319.42

Supervisor Kathi Sims-Kosloski made a motion to approve and accept the claims. Supervisor Randy Linn seconded the motion. The motion carried with: 4 – Aye / 1-Absent / 0-Opposed

PUBLIC HEARING/COMMENT

None

OLD BUSINESS

Clean-Up Day – Is set for May 14, 2016. The time is 8:00 a.m. – Noon.

Sauk Rapids Fire Department – Supervisor Kathi Sims-Kosloski and Supervisor Randy Linn attended the Sauk Rapids Fire Department Meeting for the Township. The Fire Department prices have gone up. After the board discussed this issue Supervisor Randy Linn made a motion to accept the two year contract with the Sauk Rapids Fire Department. The total amount for 2016 will be \$48,148.00 and the amount for 2017 will be \$52,963.00. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Preliminary 2017 Budget – Supervisor Randy Linn gave an overview of what was recommended by the Board Members at the previous Budget / Audit Meeting. After discussion on this issue Supervisor Randy Linn made a motion to recommend at the Annual Meeting to keep the Levy the same at \$370,000.00. Broken down as follows:

Revenue	\$ 71,000.00
Road & Bridge	\$244,000.00
Fire	<u>\$ 55,000.00</u>
Total Levy:	\$370,000.00

Supervisor Mark Knowles seconded the motion. The motion carried. Supervisor Randy Linn will present this at the Annual Meeting.

NEW BUSINESS

Parking Ticket Fines – Legal Council David Meyers talked with the board on the ordinance setting penalty for violations (ordinance 2014-3) for parking tickets within the township. After discussion on this, Supervisor Mark Knowles made a motion to change the language on the ordinance from misdemeanor to a petty misdemeanor. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Haven Township Annual Meeting Agenda- Clerk/Treasurer Mike Zniewski will not be attending the Annual Meeting. Deputy Clerk Tammy Schefers will start the meeting and turn it over to a moderator. The Board Members will take the part on reporting certain issues. Supervisor Kathi Sims-Kosloski made a motion to approve the Annual Meeting Agenda. Supervisor Mark Knowles seconded the motion. The motion carried.

Representative Jim Knobloch – Representative Jim Knobloch gave a talk to the board members and residents about what he sees for the future. There are three main issues that he addressed and they were a Bonding Bill, Tax Bill and a Transportation Bill. He spoke about each and answered any questions.

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann – The Haven Township Annual Meeting will be held on March 8, 2016 at 7:00 p.m. at the Haven Township Hall.

Zoning Issues: Chairman Jeff Schlingmann had spoke with someone about a Solar Farm and someone else about a cell tower proposed within the township.

Supervisor Randy Linn – None

Supervisor Mike Pesch – Excused Absence

Supervisor Mark Knowles – None

Supervisor Kathi Sims-Kosloski –She is working on Clean-Up Day. The Boy Scouts are helping again, the Yellow Bike Project will take place and the Master Gardeners will recycle the plastic trays again.

The Haven Township Local Board of Appeal & Equalization is set for Thursday, April 14, 2016, at the Haven Township Hall at 1:00 p.m.

BUSINESS FROM THE FLOOR

Lois Campbell asked the board what the plans are for the public access on Long Lake. She was wondering if they are going to talk with the two adjoining neighbors to work something out. The board told her no, they will not be working with the homeowners around the access. This is the township’s right-of-way and they will be closing the access so only walking traffic may get through to the lake. Something will be happening in the spring. Lois Campbell asked if the board would please keep her informed of when something is going to happen.

Laura Light – Made the comment that the Board did not put up the snow fence yet this year. Will it be going up? Supervisor Mark Knowles made the comment, probably not.

COMMUNICATIONS

Sherburne County Community Partner Meeting
Sherburne County Auditor/Treasurer – Taxable Market Net Tax Capacity Value
Central MN Council on Aging

ADJOURN

It was moved by Supervisor Kathi Sims-Kosloski seconded by Supervisor Randy Linn to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:16 p.m.

Chairman

Date

Clerk / Treasurer

Date