

MINUTES OF THE HAVEN TOWN BOARD MEETING
February 27, 2017

BUDGET WORK SESSION

The Haven Town Board met at the Haven Town Hall on Monday, February 27, 2017. The meeting was called to order at 5:02 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Randy Linn, Supervisor Kathi Sims-Kosloski, Supervisor Mark Knowles, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniwski, and Deputy Clerk Tammy Schefers.

The Board Members discussed the Haven Township budget. Supervisor Randy Linn talked about the anticipated cash position at full levy collection rates. The Board discussed the general fund receipts and disbursements. They also talked about the projected road projects for the upcoming years with an overview ledger sheet that was handed out to the Supervisors.

BUDGET REPORT

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations. After discussion on this issue, Supervisor Mark Knowles made a motion to recommend at the Board Meeting and at the Annual Meeting to the Haven Township Residents that the 2017 Levy, payable in 2018 should be:

| | |
|---------------|---------------------|
| Revenue | \$ 71,000.00 |
| Road & Bridge | \$275,000.00 |
| Fire | <u>\$ 55,000.00</u> |
| Total Levy: | \$401,000.00 |

Supervisor Mike Pesch seconded the motion. The motion carried. The work session and budget report was completed by 6:00 p.m.

BOARD OF AUDIT

The Board of Audit meeting was started at 6:00 p.m.

BerganKDV (Bergan-Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Financial Statements and Communications Letter. The audit went well and all the questions from the Board Members had been answered. Supervisor Kathi Sims-Kosloski made a motion to approve and accept the audit report as published by BerganKDV. Supervisor Mark Knowles seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to approve and accept the 2016 receipts and disbursements. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mike Pesch made a motion to adjourn the Audit / Budget Meeting. Supervisor Mark Knowles seconded the motion. The motion carried. The meeting was adjourned at 6:25 p.m.

REGULAR BOARD MEETING

The Haven Town Board met at the Haven Town Hall on Monday, February 27, 2017. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Supervisor Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniewski, and Deputy Clerk Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Mark Knowles made a motion to accept and to approve the agenda with adding under New Business Annual Meeting and moving Discussion on Elk River Estates Road Improvements after the Consent Agenda. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff gave the report for January, 2017. There were 75 incidents.

READING OF THE MINUTES

Supervisor Mike Pesch made a motion to approve the January 23, 2017 board minutes. Supervisor Mark Knowles seconded the motion. The motion carried.

BUILDING PERMITS

There were three building permits.

BILLS OUTSTANDING

| | |
|-------------------------------------|--------------|
| Mike Zniewski | \$ 792.50 |
| Mike Zniewski | \$ 101.13 |
| Kevin Knapek | \$ 34.00 |
| Jeff Rhodes | \$ 6,982.50 |
| Shift Technologies, Inc. | \$ 208.41 |
| Frontier | \$ 80.49 |
| Connexus Energy | \$ 75.00 |
| Xcel Energy | \$ 334.22 |
| City of St. Cloud | \$ 466.00 |
| Sherburne County Historical Society | \$ 500.00 |
| Bogart, Pederson & Associates, Inc. | \$ 13,225.00 |
| Tri-County Humane Society | \$ 53.69 |
| Continental Press Company | \$ 517.79 |
| Rinke Noonan Attorneys at Law | \$ 412.80 |
| Rinke Noonan Attorneys at Law | \$ 216.00 |
| Rinke Noonan Attorneys at Law | \$ 120.00 |
| Rinke Noonan Attorneys at Law | \$ 121.40 |

| | |
|-------------------------------|------------------|
| Rinke Noonan Attorneys at Law | \$ 773.60 |
| Bergen KDV | \$ 5,675.00 |
| Sherburne State Bank | \$ 5.00 |
| PERA (Deposit) | <u>\$ 110.95</u> |
| Total: | \$ 30,583.58 |

Supervisor Mike Pesch made a motion to approve and accept the claims. Supervisor Mark Knowles seconded the motion. The motion carried with: 5 – Aye / 0-Absent / 0-Opposed

PUBLIC HEARING/COMMENT

Mueller I.U.P Auto Body/Repair – Nathan Mueller owns SWATMOD. He spoke with the Board Members on how he is considering purchasing property in Teder’s Industrial Park. He currently has his business in Waite Park and wants to relocate his business to a different area. He is asking the Board for comment on a request for an Interim Use Permit (I.U.P.) for an automobile mechanical and / or body repair shop that specializes in custom vehicle modifications and upgrades. He mainly works with the law enforcement with the vehicles he modifies. If he purchases the property, he will clean-up the property that is currently in disarray. After discussion on this issue, Supervisor Mike Pesch made a motion for the board to give a positive comment for the request of an I.U.P. for an Automobile Mechanical and/or Body Repair Shop – Specializing in custom vehicle modifications and Upgrades. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. There were no public comments or concerns.

County I.U.P. Application from MN Solar Community – Katrina Nygaard from Stantec spoke with the Board Members on the request for an Interim Use Permit (I.U.P.) to build a 5 mega watt community solar garden. Aggregate Industries-North Central owns the property that this will be going on. The location is off of County Road 8, across from 49th Street SE, Prairie Woods Addition. She explained to the board members the site plan, site access, grading, drainage and erosion control, power and communication lines, visual screening with trees and ground cover. After discussion on this, Supervisor Mark Knowles made a motion that the board should give a positive comment on this request for an I.U.P. to build a 5 mega watt community solar garden. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. There were no public comments or concerns.

County Variance Application Comment – Dave Ferkinhoff spoke with the board members on requesting a 25’ variance from the west property line to the west exterior wall of a new 60’ x 60’ building. He explained to the board how the location of the building is critical for the property and drainage purposes. He said that his adjoining neighbor’s home is approximately ½ mile away from them, and they are fine with his request. It is in an agricultural area. After discussion on this, Supervisor Mike Pesch made a motion that the board should give a positive comment on the request of a 25’ variance from the west property line to the west exterior wall of a new 60’ x 60’ building. Supervisor Randy Linn seconded the motion. The motion carried. There were no public comments or concerns.

OLD BUSINESS

Railroad Crossings 52nd Street SE – The Railroad Crossing construction will take place in the fall of 2017 or later. There are no new updates at this point.

50th Avenue SE - This road used to be a private drive and the Township has been maintaining it. Supervisor Mark Knowles will contact the property owners who use this road, to see if they would be willing to take this road back as a private drive. There were no new updates at this point.

Elk River Estates Road Improvements – Jon Bogart spoke with the Board Members and discussed another revision of the pricing he had for Elk River Estates Addition. He handed out a revised preliminary engineer’s estimate. The estimate came in at \$646,665.80. Supervisor Mark Knowles made the comment that he can pull some of the items off of the list, such as mail box posts and find in-house contractors to do the work. He will talk to Jon Bogart later to discuss which items he would like to see pulled off of the list. After discussion on this, Supervisor Mike Pesch made a motion to have Jon Bogart go ahead with the bidding of this job. Jon Bogart will work with Clerk Mike Zniwski for proper posting and he will work with Supervisor Mark Knowles to pull certain line items out for in-house contractors. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Road Maintenance Update – Work is still being done with 54th Street SE and 45th Avenue SE. Tree trimming in Deer Haven is being worked on. Sherwood Shores west needs to be looked at and filling of pot holes need to be addressed as soon as they can. There are some signs that need to be repaired.

2018 Haven Township Budget – The board discussed the 2018 Levy. Supervisor Mark Knowles made a motion to approve and accept the Audit Board Recommendations for the Annual Meeting as follows:

| | |
|---------------|---------------------|
| Revenue | \$ 71,000.00 |
| Road & Bridge | \$275,000.00 |
| Fire | <u>\$ 55,000.00</u> |
| Total Levy: | \$401,000.00 |

Supervisor Randy Linn seconded the motion. The motion carried.

The Haven Township Annual Meeting is set for Tuesday, March 14, 2017 at 7:00 p.m.

NEW BUSINESS

Proposed Tax Abatement – Dan Weber from Sherburne County spoke with the Board Members about proposed tax abatement for Zablocki Roofing. He explained the process of how and why this company applied for the abatement request. The Board addressed some questions and concerns. The board thanked Dan Weber for coming to the meeting to share his information.

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann – None

Zoning Issues: None

Supervisor Randy Linn – None

Supervisor Mike Pesch – Asked the Board Members if the Clerk can get a laser pointer for the big screen. The Board members said that it would be a good idea to get one.

Supervisor Mark Knowles – Made the comment that there was a meeting with the Sherwood Shores West residents. The board now has 100% of the signatures needed to proceed with fixing the Sherwood West Road. This road will be revisited next month so it can be put on the schedule.

Supervisor Kathi Sims-Kosloski – The Airport has extra flights going in and out.

CLERK UPDATE ITEM

The Haven Township Annual Meeting is set for Tuesday, March 14, 2017 at 7:00 p.m.

Haven Township Board of Appeal & Equalization is set for Thursday, April 13, 2017 at 1:00 p.m.

Clean-Up Day on Saturday, May 13, 2017, from 8:00 a.m. – 12:00 p.m.

Supervisor Kathi Sims-Kosloski made a motion to accept and approve the Audit given by BerganKDV, Ltd for the year ending 2016 so it can be sent to the State Auditor. Supervisor Randy Linn seconded the motion. The motion carried.

Supervisor Mike Pesch made a motion to cancel the landline that is currently at the township hall. Supervisor Mark Knowles seconded the motion. The motion carried.

Clerk Mike Zniwski made the comment that the internet has been updated.

Karen Boldt sent an e-mail asking when the maps are going to be updated. County Road 66 still has not been changed to Haven Road SE.

PUBLIC TIME - BUSINESS FROM THE FLOOR

None

COMMUNICATIONS

Sherburne County – CSAH 8 Culvert Replacement

ADJOURN

It was moved by Chairman Mark Knowles seconded by Supervisor Mike Pesch to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:15 p.m.

Chairman

Date

Clerk / Treasurer

Date