

MINUTES OF THE HAVEN TOWN BOARD MEETING
February 26, 2018

BUDGET WORK SESSION

The Haven Town Board met at the Haven Town Hall on Monday, February 26, 2018. The meeting was called to order at 5:35 p.m. by Chairman Jeff Schlingmann. Members present: Chairman Jeff Schlingmann, Supervisor Randy Linn, Supervisor Kathi Sims-Kosloski, Supervisor Mark Knowles, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniwski, and Deputy Clerk Tammy Schefers.

The Board Members discussed the Haven Township budget. Supervisor Randy Linn talked about the anticipated cash position at full levy collection rates. The Board discussed the general fund receipts and disbursements. They also talked about the projected road projects for the upcoming years with an overview ledger sheet that was handed out to the Supervisors.

BUDGET REPORT

The Board members went over the Receipts and Disbursements Audit and the Budget Recommendations. After discussion on this issue, Supervisor Randy Linn made a motion to recommend at the Board Meeting and at the Annual Meeting to the Haven Township Residents that the 2018 Levy, payable in 2019 should be:

Revenue	\$ 71,000.00
Road & Bridge	\$335,000.00
Fire	<u>\$ 55,000.00</u>
Total Levy:	\$461,000.00

Supervisor Mike Pesch seconded the motion. The motion carried.

BOARD OF AUDIT

The Board of Audit meeting was started at 6:00 p.m.

BerganKDV (Bergan-Kern-DeWenter-Viere) – Janel Bitzan met with the Board Members and gave a report on the Financial Statements and Communications Letter. The audit went well and all the questions from the Board Members had been answered. Supervisor Mark Knowles made a motion to approve and accept the audit report as published by BerganKDV. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to approve and accept the 2017 receipts and disbursements. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Mark Knowles made a motion to adjourn the Audit/Budget Meeting. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried. The meeting was adjourned at 6:57 p.m.

REGULAR BOARD MEETING

The Haven Town Board met at the Haven Town Hall on Monday, February 26, 2018. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Supervisor Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniewski, and Deputy Clerk Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Kathi Sims-Kosloski made a motion to accept and to approve the agenda with adding under New Business Sauk Rapids Fire Department Agreement. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff gave the report for January, 2018. There were 116 incidents. He also gave a brief follow up summary with a handout on the 2016 calls verses the 2017 calls within the township for those years.

READING OF THE MINUTES

Supervisor Mark Knowles made a motion to approve the January 22, 2018 board minutes. Supervisor Randy Linn seconded the motion. The motion carried.

BUILDING PERMITS

There were no building permits.

BILLS OUTSTANDING

Mike Zniewski	\$ 1,417.50
Mike Zniewski	\$ 136.99
Jeff Rhodes	\$ 14,875.00
AAA Able Drainage Cleaning	\$ 225.00
Frontier	\$ 157.28
Connexus Energy	\$ 91.00
Xcel Energy	\$ 264.48
Sherburne County Historical Society	\$ 500.00
Rinke Noonan Attorneys at Law	\$ 55.00
Rinke Noonan Attorneys at Law	\$ 379.00
Rinke Noonan Attorneys at Law	\$ 156.00
Rinke Noonan Attorneys at Law	\$ 424.50
Rinke Noonan Attorneys at Law	\$ 1,347.00
Rinke Noonan Attorneys at Law	\$ 55.00
Citizen / Tribune	\$ 22.80
Sherburne Cty Association of Townships	\$ 1,065.36
Bergen KDV	\$ 5,825.00
Sherburne State Bank	\$ 0.00
PERA (Deposit)	\$ 198.64
Total:	\$ 26,798.27

Supervisor Mike Pesch made a motion to approve and accept the claims with adding on a bill for AAA /Able Sewer & Drain Cleaning in the amount of \$225.00. Supervisor Randy Linn seconded the motion. The motion carried with: 5 – Aye / 0-Absent / 0- Opposed

PUBLIC HEARING/COMMENT

The board discussed an interim use permit name change. The request is to amend applicant name on existing I.U.P. #55974 (Document #837242) to construct a 5mw community solar garden. (Change name from MN Solar Community, LLC to DG Minnesota CSG, LLC) After the board members discussed this, Supervisor Mark Knowles made a motion to give a positive comment to Sherburne County for the name switching from MN Solar Community, LLC to DG Minnesota CSG, LLC. Supervisor Mike Pesch seconded the motion. The motion carried.

OLD BUSINESS

Road Maintenance Update – The snow season is underway and the roads have been getting cleared off in a timely manner. Tree trimming will be set aside until the weather gets better.

2019 Haven Township Budget – The board discussed the 2019 Levy. Supervisor Mark Knowles made a motion to approve and accept the Audit Board Recommendations for the Annual Meeting as follows:

Revenue	\$ 71,000.00
Road & Bridge	\$335,000.00
Fire	<u>\$ 55,000.00</u>
Total Levy:	\$461,000.00

Supervisor Randy Linn seconded the motion. The motion carried.

The Haven Township Annual Meeting is set for Tuesday, March 13, 2018 at 7:00 p.m.

NEW BUSINESS

Sauk Rapids Fire Agreement – Supervisor Kathi Sims-Kosloski went to the annual Sauk Rapids Fire Department meeting. At the meeting the pricing for the Townships Fire Contract was discussed. There is a decrease in cost by 4% this year. The cost for Haven Township will be \$51,106.00 for 2018 and \$51,106.00 for 2019. After discussion on this, Supervisor Kathi Sims-Kosloski made a motion that the Haven Township Board Chairperson should sign, approve and accept the Sauk Rapids Fire Agreement for two years with paying the sum of \$51,106.00 for 2018 and the sum of \$51,106.00 for 2019. In addition to the annual payments, the Township shall pay to the City for each fire call or run to the township, including false alarms and non highway rescue, a sum of \$390.00 for the first hour, plus the sum of \$265.00 for each additional hour or fraction thereof during both years. Supervisor Mark Knowles seconded the motion. The motion carried.

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann – Picked up a couch in a ditch. He will keep it for the Haven Township Clean-Up Day.

Zoning Issues: None

Supervisor Randy Linn – None

Supervisor Mike Pesch – He picked up four tires in a ditch and will keep them till the Haven Township Clean-Up Day.

Supervisor Mark Knowles – He asked Supervisor Randy Linn if the driveway to a shed has been removed in his area. Supervisor Randy Linn will check it out and get back to Supervisor Mark Knowles.

Supervisor Kathi Sims-Kosloski – The Airport had a good turn out with the Super Bowl being held in Minnesota this year. They called it 36 hours of Crazy. There were about 68 airplanes and 8 jets that were at the airport. They had to deice and defrost planes. Supervisor Kathi Sims-Kosloski also received a phone call from a resident about getting a driveway permit for Sherwood West.

CLERK UPDATE ITEM

The Haven Township Annual Meeting is set for Tuesday, March 13, 2018 at 7:00 p.m.

Haven Township Board of Appeal & Equalization is set for Thursday, April 19, 2018 at 1:00 p.m.

Clean-Up Day on Saturday, May 12, 2018, from 8:00 a.m. – 12:00 p.m.

Supervisor Mike Pesch made a motion to accept and approve the Audit given by BerganKDV, Ltd for the year ending 2017 so it can be sent to the State Auditor. Supervisor Randy Linn seconded the motion. The motion carried.

PUBLIC TIME - BUSINESS FROM THE FLOOR

Bruce Cater addressed the board about tires in the ditch by his residence. He said there were four and then they accumulated to six. He called the sheriff's department. Supervisor Mark Knowles made the comment that he should call a board member if this happens again. Bruce said that he will pick them up and bring them to the Haven Township Clean-Up Day.

COMMUNICATIONS

MN Association of Township 2018 Spring Short Courses
Sherburne County – Storm Water Workshop
Clearwater Area/Stickney Crossing Library Statistics
District 7 Lobby Day March 1, 2018

ADJOURN

It was moved by Supervisor Mark Knowles seconded by Supervisor Kathi Sims-Kosloski to adjourn the meeting. The motion carried, and the meeting was adjourned at 7:36 p.m.

Chairman

Date

Clerk / Treasurer

Date