

**MINUTES OF THE HAVEN TOWN BOARD MEETING
December 18, 2017**

The Haven Town Board met at the Haven Town Hall on Monday, December 18, 2017. The meeting was called to order at 7:00 p.m. by Chairman Jeff Schlingmann. Members present: Supervisor Jeff Schlingmann, Supervisor Mark Knowles, Supervisor Kathi Sims-Kosloski, Supervisor Randy Linn, Supervisor Mike Pesch, Clerk/Treasurer Mike Zniewski, Legal Council David Meyers and Deputy Clerk Tammy Schefers.

APPROVAL OF AGENDA

Supervisor Mike Pesch made a motion to accept and to approve the agenda with adding under Old Business budget, Cemstone under New Business and Wells Fargo under Clerk Update. Supervisor Mark Knowles seconded the motion. The motion carried.

SHERBURNE COUNTY SHERIFF REPORT

The Sherburne County Sheriff gave no report for this month.

READING OF THE MINUTES

Supervisor Kathi Sims-Kosloski made a motion to approve the November 20, 2017 board meeting minutes and the November 20, 2017 Planning Commission Meeting Minutes. Supervisor Mike Pesch seconded the motion. The motion carried.

BUILDING PERMITS

There were 7 building permits.

BILLS OUTSTANDING

Mike Zniewski	\$ 862.50
Mike Zniewski	\$ 295.63
Tammy Schefers	\$ 650.00
Tammy Schefers	\$ 7.06
Randy Linn	\$ 1,410.00
Randy Linn	\$ 56.00
David Meyers	\$ 640.00
Jeff Schlingmann	\$ 1,655.00
Jeff Schlingmann	\$ 128.80
Kathi Sims-Kosloski	\$ 2,130.00
Kathi Sims-Kosloski	\$ 234.25
Mike Pesch	\$ 350.00
Mike Pesch	\$ 8.96
Carol Kruchten	\$ 62.00
Xcel Energy	\$ 102.15
Connexus Energy	\$ 91.00
Jeff Rhodes/Driveway Services	\$ 12,990.00
Bogart, Pederson & Associates, Inc.	\$ 105.00
Rinke Noonan Attorneys at Law	\$ 2,623.90
Rinke Noonan Attorneys at Law	\$ 375.50

Rinke Noonan Attorneys at Law	\$	87.50
Rinke Noonan Attorneys at Law	\$	624.00
Rinke Noonan Attorneys at Law	\$	144.00
Newman Traffic Signs	\$	159.64
Palmer Holding dba Citescape	\$	494.89
Smart Signs	\$	200.00
MN Association of Townships Agency	\$	389.00
Sherburne State Bank	\$	0.00
PERA (Deposit)	\$	<u>675.25</u>
Total:	\$	26,201.53

Supervisor Kathi Sims-Kosloski made a motion to accept and approve the claims. Supervisor Mike Pesch seconded the motion. The motion carried with: 5 – Aye / 0- Absent / 0-Opposed

PUBLIC HEARING/COMMENT

Westre Holdings Inc. - The Haven Township Planning Commission had a meeting prior to the Haven Township Board Meeting for a request from Jason Westre (Westre Holdings Inc.) to build a storage building.

Supervisor Kathi Sims-Kosloski made a motion to accept and to approve the recommendation given from the Haven Township Planning Commission. The Board will give a positive approval for the IUP Request. It will follow the Haven Township current seasonal storage and findings ordinance. Legal Council David Meyers will finalize the paperwork. Supervisor Mike Pesch seconded the motion. The motion carried.

Donald & Mary Prom – Chuck Prom spoke to the board about the request for a residential preliminary and final simple plat approval of the “Prom Addition” consisting of one lot with an existing residence PID # 25-003-1002. They would like to split 7 acres with house and accessory buildings from a 67 acre parcel. There is a concern that the proposed layout has the potential to land lock 40 acres of land west of lot 1. The western 40 acres of farmland will maintain road access through the 7 acres of land that is proposed to be split from the 67 acre parcel. All of the land will still be owned under the same Prom name.

Chairman Jeff Schlingmann opened up for the public to comment. After hearing none he closed the public comment.

After discussion from the board members, Supervisor Randy Linn made a motion to make a positive comment for approval of the request for a residential preliminary and final simple plat approval of the “Prom Addition” consisting of one lot with an existing residence with the conditions being outlined by Legal Council David Meyers. Supervisor Mark Knowles seconded the motion. The motion carried.

OLD BUSINESS

Railroad Crossings 52nd Street & 50th Avenue SE – Legal Council David Meyers will send out to the residents in this area a Resolution that the board will consider for the January 22, 2018 meeting. Acceptance of dedication of road right-of-way for part of 52nd Street SE and amendment and supplement to Haven road inventory, County recorder document number 258443, to remove 50th Avenue SE and to correct the location of 52nd Street SE all in section 27, Township 30, Range 35.

Road Maintenance Update – Jeff Rhodes was not at the meeting to discuss the roads.

Budget – Supervisor Randy Linn handed out a rough draft of the budget for the board members to look at. The board discussed this and went through the draft. Supervisor Randy Linn will make the changes discussed and will bring back a revised draft to the January meeting to review again.

NEW BUSINESS

Tri-County Humane Society – The board members discussed the annual Tri-County Humane Society agreement for the year 2018. After discussion on this Supervisor Mark Knowles made a motion to accept and sign the agreement for just dogs and **NO CATS** are accepted in this agreement. Supervisor Mike Pesch seconded the motion. The motion carried.

Cemstone – Cemstone Products Company is the owner of two parcels of land located in Section 16, Township 35, and Range 30 in Haven Township. They are requesting Haven Township participation as the primary applicant and local government unit for the MNDOT Intersection Improvement application. Cemstone will be responsible for all costs associated with the design and construction (including improvements to 32nd St E) on the project. After the board discussed this, Supervisor Kathi Sims-Kosloski made a motion to accept to being the primary applicant and local government unit for the MNDOT Intersection Improvement application. Chairman Jeff Schlingmann shall sign the document and return it to the proper person. Supervisor Mark Knowles seconded the motion. The motion carried.

BUSINESS FROM THE SUPERVISORS

Chairman Jeff Schlingmann – He has been working with driveway permits.

The MPCA wants Haven Township to reissue the general MS4 permit. After discussion on this, Supervisor Randy Linn made a motion to have Chairman Jeff Schlingmann invite a representative from the MS4 to come and talk with the board members on the process of this. Supervisor Kathi Sims-Kosloski seconded the motion. The motion carried.

Supervisor Randy Linn – He is working on the 2019 budget for the Annual Meeting

Supervisor Mike Pesch – None

Supervisor Mark Knowles – None

Supervisor Kathi Sims-Kosloski – The St. Cloud Airport is working on improvements for the receiving areas. There will be Super Bowl overflow traffic at the St. Cloud Airport. Super Bowl Weekend Friday, Saturday, Sunday and Monday (2018) will be the big weekend for more traffic on Haven Township Roads. She also has been working on right-of-way stuff within Haven Township.

CLERK UPDATE ITEM

Wells Fargo – Clerk/Treasurer Mike Zniewski asked the board members to consider changing everything over to one bank to make it easier for him to manage during the year. He would like to see the Township get back into the ACH of funds for vendor payments and payroll of employees. It also would make wiring funds easier. He gave the board members a proposal from Wells Fargo to consider. The board members discussed this and asked him to get one or two more proposals from other banks in town so they can compare options. Maybe look into US Bank or American Heritage. Clerk/Treasurer Mike Zniewski will check into other banks and report back to the board members next month.

The next upcoming meetings will be January 22, 2018 and February 26, 2018 due to the 3rd Monday of the month is a holiday.

The Local Board of Appeal and Equalization Meeting will be held on April 12, 2018 at 1:00 p.m. at the Haven Township Hall.

PUBLIC INPUT - BUSINESS FROM THE FLOOR

Penny Weihrauch made the comment she does not want to see the Township put the township funds into Wells Fargo, she is against that. She also was wondering what is happening on Del-Tone Road. Excel Energy has power poles on her property and orange flags in the yard. She is with Connexus Energy. The board suggested to her to contact her electrical company.

COMMUNICATIONS

Sherburne County 2018 Proposed Tax Rates
Sherburne County Community Partner Meeting Agenda
E-mail on Special Assessments for Property 4600 64th St SE
MN Association of Townships Upcoming Events & Trainings
Drainage & Waters Conference

ADJOURN

It was moved by Supervisor Mark Knowles and seconded by Supervisor Kathi Sims-Kosloski to adjourn the meeting. The motion carried, and the meeting was adjourned at 8:04 p.m.

Chairman

Date

Clerk / Treasurer

Date